

## **AGENDA**

### **Administrative Committee Meeting**

**April 11, 2007**

**9:00 a.m.**

#### **Location**

**SANBAG**

*Super Chief Conference Room*

1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor

San Bernardino, CA

### ***Administrative Committee Membership***

#### **Chair – SANBAG Vice President**

Mayor Lawrence Dale

City of Barstow

#### **SANBAG President**

Supervisor Dennis Hansberger

County of San Bernardino

#### **SANBAG Past President**

Supervisor Paul Biane

County of San Bernardino

#### **Mt./Desert Representatives**

Mayor Rick Roelle

Town of Apple Valley

Council Member Kevin Cole

City of Twentynine Palms

Supervisor Brad Mitzelfelt

County of San Bernardino

#### **East Valley Representatives**

Council Member Bea Cortes

City of Grand Terrace

Mayor Bob Christman

City of Loma Linda

Supervisor Josie Gonzales

County of San Bernardino

#### **West Valley Representatives**

Mayor Gwenn Norton-Perry

City of Chino Hills

Mayor Paul Eaton

City of Montclair

Supervisor Gary Ovitt

County of San Bernardino

*San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.*

*In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:*

***The San Bernardino County Transportation Commission**, which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.*

***The San Bernardino County Transportation Authority**, which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.*

***The Service Authority for Freeway Emergencies**, which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.*

***The Congestion Management Agency**, which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.*

*As a **Subregional Planning Agency**, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.*

*Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.*

**San Bernardino Associated Governments  
County Transportation Commission  
County Transportation Authority  
Service Authority for Freeway Emergencies  
County Congestion Management Agency**

**AGENDA**

**Administrative Committee Meeting**

**April 11, 2007**

**9:00 a.m.**

**Location:** SANBAG, Super Chief Conference Room, 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor,  
San Bernardino

CALL TO ORDER 9:00 a.m.  
(Meeting Chaired by Lawrence Dale)

- I. Attendance
- II. Announcements
- III. Agenda Notices/Modifications – Anna Aldana

**Notes/Actions**

1. **Possible Conflict of Interest Issues for the Administrative Committee Meeting April 11, 2007.** Pg. 5

Note agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

**Consent Calendar**

Consent Calendar items shall be adopted by a single vote unless removed by member request.

**Administrative Matters**

2. **Attendance Register** Pg. 6

A quorum shall consist of a majority of the membership of each SANBAG Policy Committee, except that all County Representatives shall be counted as one for the purpose of establishing a quorum.

3. **Procurement Report for March 2007** Pg. 8

Receive Monthly Procurement Report.  
**Terrence J. McGuire**

## Discussion Items

### Administrative Matters

- |    |   |        |
|----|---|--------|
| 4. | <b>2007/2008 Budget – Administrative Committee Task Review, Measure I Revenue Budget Estimate and Administrative Budget Amendments</b>  | Pg. 10 |
|    | <p>Review and provide direction relative to tasks proposed for the inclusion in the 2007/2008 Budget the Measure I Revenue Estimate for the 2007/2008 Budget and the addition of one type of Administrative Budget Amendment.<br/> <b>Terrence J. McGuire</b></p>   |        |
| 5. | <b>Fiscal Year 2007/2008 Budget Program Overview</b>  | Pg. 68 |
|    | <p>Accept report from SANBAG staff relative to Program Level Budget Development. <b>Terrence J. McGuire</b></p>   |        |
| 6. | <b>Organizational Re-Alignment</b>  | Pg. 86 |
|    | <p>Adopt the conceptual strategy for SANBAG organizational re-alignment required for implementation of Measure I 2010-2040. <b>Tony Grasso</b></p>  |        |
| 7. | <b>Request for Proposal (RFP 08-003) for Insurance Brokerage Services</b>   | Pg. 90 |
|    | <p>Authorization and approval to release RFP 08-003 for SANBAG Insurance Brokerage Services.<br/> <b>Terrence J. McGuire</b></p>  |        |
| 8. | <b>Selection of Vavrinek, Trine, Day &amp; Co., LLP for SANBAG Auditing Services</b>  | Pg. 97 |
|    | <p>Recommend approval of Vavrinek, Trine, Day &amp; Co., LLP to provide SANBAG Auditing Services and authorize staff to negotiate Contract C07181 in a not to exceed amount of \$247,345 for a three year term and will be funded as described below in the Financial Impact section; ISF08..<br/> <b>Terrence J. McGuire</b></p> |        |

### Program Support/Council of Govts.

- |    |  |         |
|----|--|---------|
| 9. | <b>State and Federal Legislative Briefing</b>  | Pg. 103 |
|    | <p>1. Receive Report on State and Federal Legislative Issues; and</p> <p>2. Adopt the following bill positions:</p> <ul style="list-style-type: none"> <li>a. Support – AB 633 (Galgiani)</li> <li>b. Support – AB 1499 (Garrick)</li> <li>c. Support SB - 56 (Runner)</li> <li>d. Support – 61 (Runner)</li> <li>e. Support – 262 (Runner)</li> <li>f. Support – 947 (Hollingsworth)</li> </ul> <p><b>Jennifer Franco</b></p> |         |

**Discussion Items Continued....****Program Support/Council of Govts. Cont.**

10. **San Bernardino Associated Governments State and Federal Legislative Program** Pg. 109

Review the 2007 Federal and State Legislative Programs.  
Jennifer Franco

**Transportation Programs & Fund Admin.**

11. **Transportation Development Act (TDA) Claimant Audit Services** Pg. 117

Approve Amendment No. 3 to Contract 06-008 with Miers & Miers CPA, increasing the contingency amount by \$20,000 to provide extra work performed for the years ending June 30, 2005 and 2006, for a new contract authority of \$262,278 as identified in the Financial Impact Section. **Victoria Baker**

**Comments from Committee Members****Public Comment****CLOSED SESSION**

PUBLIC EMPLOYEE EVALUATION  
(GOVERNMENT CODE SECTION 54957)

Public Employee Evaluation for the position of Executive Director

CONFERENCE WITH LABOR NEGOTIATOR  
(GOVERNMENT CODE SECTION 54957.6)

Conference Labor Negotiator Dennis Hansberger regarding  
unrepresented position of  
Executive Director

**ADJOURNMENT****Additional Information****Acronym List**

Pg. 120

Complete packages of the SANBAG agenda are available for public review at the SANBAG offices. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

### **Meeting Procedures**

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

### **Accessibility**

The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino, CA.

**Agendas** – All agendas are posted at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino at least 72 hours in advance of the meeting. Complete packages of this agenda are available for public review at the SANBAG offices and our website: [www.sanbag.ca.gov](http://www.sanbag.ca.gov). Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

**Agenda Actions** – Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

**Closed Session Agenda Items** – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

**Public Testimony on an Item** – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

**Agenda Times** – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

**Public Comment** – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. "Public Testimony on any Item" still apply.*

**Disruptive Conduct** – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority  
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

## *Minute Action*

AGENDA ITEM: 1

**Date:** April 11, 2007

**Subject:** Information Relative to Possible Conflict of Interest

**Recommendation\*:** Note agenda items and contractors/subcontractors which may require member abstentions due to possible conflicts of interest.

**Background:** In accordance with California Government Code 84308, members of the Board of Directors may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve months from an entity or individual. This agenda contains recommendations for action relative to the following contractors:

Item No.	Contract No.	Contractor/Agents	Subcontractors
7	C07181	Vavrinek, Trine, Day & Co., LLP Kevin Pulliam	N/A
10	06-008-3	Miers & Miers, LLP Jeffrey Miers	N/A

**Financial Impact:** This item has no direct impact on the 2006/2007 Budget.

**Reviewed By:** This item is prepared monthly for review by the Board of Directors and policy committee members.

**Responsible Staff:** Terrence J. McGuire, Chief Financial Officer

*Approved*  
*Administrative Committee*

Date: \_\_\_\_\_

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: \_\_\_\_\_

# ADMINISTRATIVE COMMITTEE ATTENDANCE ROSTER - 2007

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Paul Biane</b> Board of Supervisors	X	X	X									
<b>Robert Christman</b> City of Loma Linda	X	X										
<b>Kevin Cole</b> City of Twentynine Palms	X	X	X									
<b>Bea Cortes</b> City of Grand Terrace	X	X	X									
<b>Lawrence Dale</b> City of Barstow	X	X	X									
<b>Paul Eaton</b> City of Montclair		X										
<b>Josie Gonzales</b> Board of Supervisors	X		X									
<b>Dennis Hansberger</b> Board of Supervisors	X	X										
<b>Brad Mitzelfelt</b> Board of Supervisors	X	X										
<b>Gary Ovitt</b> Board of Supervisors	X	X	X									
<b>Gwenn Norton-Perry</b> City of Chino Hills		X	X									
<b>Rick Roelle</b> Town of Apple Valley	X	X	X									

X - indicates member attended meeting.      Crossed out box indicates was not a member at that time.      The empty box indicates member who did not attend the meeting that month.

# ADMINISTRATIVE COMMITTEE ATTENDANCE ROSTER - 2006

Name	Jan	Feb	March	April	May	June	July*	Aug	Sept	Oct	Nov	Dec
Paul Biane		X		X	X			X		X		
Kelly Chastain	X	X	X	X	X							
Robert Christman	X	X	X	X	X	X		X		X	X	X
Bea Cortes	X	X	X	X		X		X	X	X	X	X
Paul Eaton	X	X			X			X	X	X	X	X
Josie Gonzales	X					X		X	X			
James Lindley	X			X	X	X		X	X	X		
Dennis Hansberger	X	X	X	X		X			X	X	X	X
Darrell Mulvihill								X				
Gary Ovitt	X	X							X	X	X	X
Gwenn Norton-Perry		X		X		X		X		X	X	X
Bill Postmus								X	X			
Rick Roelle	X	X	X	X	X			X			X	

The crossed-out boxes indicate members who were not on the committee as of that month.

The empty boxes indicate member who did not attend the meeting that month.

\*The Administrative Committee did not meet in July.

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority  
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

## *Minute Action*

AGENDA ITEM: 3

**Date:** April 11, 2007

**Subject:** Procurement Report for March 2007

**Recommendation:\*** Receive Monthly Procurement Report.

**Background:** The Board of Directors approved the Contracting and Procurement Policy (Policy No. 11000) on January 3, 1997. The Executive Director, or his designee, is authorized to approve Purchase Orders up to an amount of \$25,000. All procurements for supplies and services approved by the Executive Director, or his designee, in excess of \$5,000 shall be routinely reported to the Administrative Committee and to the Board of Directors.

Attached are the purchase orders in excess of \$5,000 to be reported to the Administrative Committee for the month of March 2007.

**Financial Impact:** This item imposes no impact on the FY 2006/2007 Budget. Presentation of the monthly procurement report will demonstrate compliance with the Contracting and Procurement Policy (Policy No. 11000).

**Reviewed By:** This item is scheduled for review by the Administrative Committee on April 11, 2007.

**Responsible Staff:** Terrence J. McGuire, Chief Financial Officer

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ISF07

*Approved*  
*Administrative Committee*

Date: \_\_\_\_\_

Moved: \_\_\_\_\_ Second: \_\_\_\_\_

In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstained: \_\_\_\_\_

Witnessed: \_\_\_\_\_

**PURCHASE ORDERS ISSUED FOR MARCH 2007**

P.O. #	Vendor	Purpose	Sole Source Y/N	Amount
07210	TH Enterprises Inc.	MS Office & Portal 2007	N	\$ 41,804.35
07214	TH Enterprises Inc.	13 Computer Workstations	N	23,894.00
		TOTAL PURCHASE ORDERS ISSUED		\$ 65,698.35

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority  
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

## *Minute Action*

AGENDA ITEM: 4

**Date:** April 11, 2007

**Subject:** 2007/2008 Budget - Administrative Committee Task Review, Measure I Revenue Budget Estimate and Administrative Budget Amendments

**Recommendation:** Review and provide direction relative to tasks proposed for the inclusion in the 2007/2008 Budget, the Measure I revenue estimate for the 2007/2008 Budget and the addition of one type of Administrative Budget Amendment.

**Background:** 1. SANBAG staff has been developing tasks relative to the 2007/2008 Budget. Details included with this item are narrative descriptions and draft total budget information for the tasks which come under the purview of the Administrative Committee. This review of tasks is intended to gain input on the appropriateness of the type and scope of the work effort. Budget amounts and fund types are preliminary, at this point, pending agency-wide revenue and expenditure compilation.

The following tasks are presented for Committee review:

<u>Task Number</u>	<u>Description</u>	<u>Manager</u>
10408000	Inter-Gov. Relations	Franco
49008000	Council of Govts. New Initiatives	Barmack
50308000	Legislation	Franco
60508000	Publications & Public Outreach	Barmack
50108000	Federal/Transit Act Programming	Bair
50208000	TDA Administration	Bair

*Approved*  
*Administrative Committee*

*Date:* \_\_\_\_\_

*Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*In Favor:* \_\_\_\_\_ *Opposed:* \_\_\_\_\_ *Abstained:* \_\_\_\_\_

*Witnessed:* \_\_\_\_\_

<u>Task Number</u>	<u>Description</u>	<u>Manager</u>
50608000	Local Transportation Fund	Bair
50708000	State Transit Assistance Fund	Bair
51308000	Measure I Valley E & D	Bair
50408000	Measure I Admin – Valley	McGuire
91800000	Valley Measure I Local	McGuire
80508000	Building Operations	McGuire
80608000	Building Improvements	McGuire
94208000	Financial Management	McGuire
93108000	Debt Service – Major/97 Issue	McGuire
94408000	Debt Service – Major/96 Issue	McGuire
94808000	Debt Service – Major/01 Issue A	McGuire
94908000	Debt Service – Major/01 Issue B	McGuire
94608000	Debt Service – Barstow/96	McGuire
95008000	Debt Service.–Yucca Valley/01 Issue B	McGuire
90708000	Debt Service – Big Bear/92 Issue	McGuire
90808000	Debt Service–Mt./Unincorp./92Issue	McGuire

In addition, the overall Task List for the Agency budget has one deletion, three additions and two movements between programs. These changes are:

- a. Deletion of Task 844 SR30/210 Victoria Avenue from the Project Development Program
- b. Addition of Task 845 I-215 Mt. Vernon Washington Interchange to the Project Development Program
- c. Addition of Task 610 Measure I 2010-2040 Project Advancement Program to the Subregional Transportation Planning & Programming Program
- d. Addition of Task 707 Freeway Service Patrol SR60/I-215 to the Regional & Quality of Life Program
- e. Addition of Task 806 Building Improvements to the Program Support/Council of Governments Program
- f. Transfer of Task 373 Federal/State Fund Administration from Transportation Programs & Fund Administration Program to Subregional Transportation Planning & Programming Program
- g. Transfer of Task 501 Federal/Transit Act Programming from Transportation Programs & Fund Administration Program to Transit/Commuter Rail Program

2. The proposed Measure I Revenue Estimate recommended by staff for the FY 2007/2008 budget is based upon a 0% increase over the FY 2006/2007 budget estimate for Measure I revenues. Actual FY 2005/2006 Measure I revenue

increased approximately 13% over FY 2004/2005 revenue. However, actual FY 2006/2007 Measure I revenue for the first nine months is flat and has shown no growth compared to the actual first nine months of FY 2005/2006 revenue. The staff recommendation represents a conservative Measure I revenue estimate for budget purposes to reflect what appears to be a slowdown in taxable sales.

3. Staff recommends a third type of Administrative Budget Amendment. The third type of administrative change would be: Substitution of one approved funding source/grant for another approved funding source grant within a program, not to exceed \$1 million. This administrative budget amendment would require Executive Director approval.

**Financial Impact:** The tasks under the purview of the Administrative Committee are those which deal with overall agency administration and support. These tasks will be part of the overall budget adoption which establishes the financial and policy direction for the next fiscal year. The Measure I revenue estimate for the 2007/2008 budget and the proposed addition to Administrative Budget Amendments also establish financial and policy direction for the next fiscal year.

**Reviewed By:** This item is scheduled for review by the Administrative Committee on April 11, 2007.

**Responsible Staff:** Terrence J. McGuire, Chief Financial Officer

## Estimated Revenues Schedule

Fiscal Year 2007/2008

Category of Revenue	Actual FY 2005/2006	Budget FY 2006/2007	Estimated FY 2007/2008
Congestion Mitigation and Air Quality	10,153,201	37,973,100	17,924,776
Federal Demonstration Funds	100,704	1,780,579	100,000
Freeway Service Patrol	80,497	1,026,693	1,272,539
Local Transportation Fund - Administration	390,000	300,000	350,000
Local Transportation Fund - Planning	2,079,000	2,396,250	2,643,516
Local Transportation Fund - Rail	9,383,034	9,091,375	12,324,000
Local Funds	1,402,194	7,054,589	9,267,215
Planning, Programming & Monitoring	570,000	571,000	570,000
Rail Asset	1,254,239	200,000	290,000
Rail - Speedway Ticket Sales	139,695	256,175	243,000
Regional Improvement Program	36,912,607	2,000,000	0
SAFE Vehicle Registration Fees	1,639,975	1,688,888	1,738,000
State Transit Assistance Fund - Rail	497,000	335,000	1,300,303
Surface Transportation Program	10,953,859	12,500,000	8,141,000
Transportation Enhancement Activities	793,506	1,500,000	0
Interregional Improvement Program	2,210,120	3,889,000	472,000
Longer Life Pavement	0	974,000	0
Traffic Congestion Relief Program	1,980,633	21,714,442	21,903,000
Overall Work Program	84,157	0	0
Other Grants	21,966	0	0
<b>Sub-Total</b>	<b>80,646,386</b>	<b>105,251,091</b>	<b>78,539,349</b>
Local Transportation - Pass Through*	68,439,578	66,546,774	72,799,679
State Transit Assistance Fund - Pass Through*	5,757,046	7,307,890	23,314,740
<b>Sub-Total</b>	<b>74,196,624</b>	<b>73,854,664</b>	<b>96,114,419</b>
Measure I - Major Projects	63,723,491	65,162,852	65,184,206
Measure I - Valley Arterial	13,855,005	14,167,920	14,167,920
Measure I - Valley Rail	9,232,699	9,441,252	9,441,252
Measure I - Valley E & H Transit	6,921,546	7,077,917	7,077,917
Measure I - Valley TMEE	2,311,153	2,363,334	2,363,334
Measure I - Valley Local Pass-Through	23,087,703	22,577,225	22,577,225
Measure I - Mountain Desert Pass-Through	25,092,385	24,077,164	24,077,164
Measure I - Administration	1,456,808	1,484,879	1,463,525
<b>Sub-Total Measure I</b>	<b>145,680,790</b>	<b>146,352,543</b>	<b>146,352,543</b>
<b>TOTALS</b>	<b>300,523,800</b>	<b>325,458,298</b>	<b>321,006,312</b>

\*LTF & STAF Pass Through Funds were not included in prior year's budgets. Data for Actual FY 2004/2005 and Budget FY 2005/2006 is provided above for comparison purposes only.

## **TASK: 10408000 INTERGOVERNMENTAL RELATIONS**

**OBJECTIVE:** To foster SANBAG's involvement in a broad range of local, regional state and federal governmental settings.

**ACCOMPLISHMENTS:** The San Bernardino Associated Governments (SANBAG) and the Riverside County Transportation Commission (RCTC) have continued to foster an environment of cooperation between the two counties and their related governmental agencies. The Director participated in the activities of the city associations including League of Cities division meetings, Inland Empire Economic Partnership meetings, and with area transit agencies in the greater SCAG region.

Additionally, the Director co-chaired the Transportation Committee for Inland Action and took a leading role establishing the agenda for the Inland Action Washington, D.C. advocacy trip. Inland Action has been instrumental in advocating for various projects and transportation-related legislation.

This past year, focus was given to expand SANBAG's role as a Council of Governments. No definitive direction resulted from meetings held by SANBAG's executive director.

In the coming year, an additional staff person, will increase SANBAG's ability to reach out to more business and legislative affairs groups for the purpose of promoting regional projects of importance.

**DESCRIPTION:** This work element groups all policy development, interagency activities and regional and statewide committee participation into one work element. Intergovernmental activity including Mountain/Desert, Inland, and city manager divisions of the League of Cities as well as the California State Association of Counties is included in this task. Staff also participates in statewide advocacy groups: e.g., the Self-Help County Coalition, Southern California Legislative Roundtable, Southern California Associated Governments, California Association of Councils of Governments, California Transit Association and the International City/County Management Association.

This task also provides for collaboration with local, State, and Federal agencies relative to SANBAG's Measure I Program.

SANBAG support for the monthly San Bernardino City/County Managers Technical Advisory Committee is budgeted in this task. The work element supports the participation and dues for SANBAG Board Members in California Association of Council of Governments and Western Council of Governments' meetings.

## **WORK ELEMENTS:**

1. Participation in the Self-Help Counties Coalition, and the League of Cities Transportation and City Managers Department meetings (bi-monthly), the International City/County Management Association, and the California Transit Association.
2. Participation in League of California Cities, Inland & Desert/Mountain Division, as well as each League Division's new Legislative Task Force.
3. Support of SANBAG's City/County Managers Technical Advisory Committee meetings.
4. Augmenting the bi-monthly CALCOG Directors meeting, CALCOG conducts an annual two-day policy conference in April, and a Board meeting in conjunction with either the League of Cities or the California State Association of Counties (CSAC) annual meeting in the October-November time frame.

**PRODUCTS:** SANBAG involvement and leadership in regional and statewide government associations. Fuller understanding and support for SANBAG policies and program by member jurisdictions, regional and state organizations.

Through enhanced outreach, engender a broader understanding of discretionary transportation projects and program issues. Periodic memoranda and board action items as well as text of speeches and presentations, will document these efforts.

## **FUNDING**

<b>SOURCES:</b>	<b>\$ 28,653</b>	<b>General Assessment Dues</b>
	<b>\$ 21,792</b>	<b>Measure I Mountain/Desert Administration Fund</b>
	<b>\$374,190</b>	<b>Measure I Valley Administration Fund</b>
	<b><u>\$ 89,474</u></b>	<b><u>Measure I Valley Major Projects Fund</u></b>
	<b><u>\$514,109</u></b>	<b><u>TOTAL NEW BUDGET</u></b>
	<b>\$ 0</b>	<b>Total Anticipated Encumbrances on 06/30/07</b>
	<b>\$ 0</b>	<b>Unbudgeted Obligations for Contracts Approved Prior to FY 2007/2008</b>

**MANAGER:** Jennifer Franco

**TASK NO. 10408000 Intergovernmental Relations**  
**MANAGER: Jennifer Franco**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Salaries	80,826	109,475	114,731
Extra Help	140	0	0
Fringe Allocation	66,717	81,844	81,195
Indirect Allocation	173,851	179,189	175,883
CNG Van	0	0	100
Communications	0	200	300
Contributions/Other Agencies	0	3,000	3,000
Meeting Expense	1,537	1,500	2,500
Mileage Reimb/Nonemployee	61	0	0
Mileage Reimb/SANBAG Only	1,047	1,500	2,500
Office Expense	146	500	1,000
Postage	153	300	300
Printing – Internal Only	0	0	500
Printing – Miscellaneous	49	100	100
Professional Services	5,601	70,000	70,000
Subscriptions	4,500	500	500
Training/Membership	31,937	30,000	40,000
Travel – Air	2,913	10,000	14,000
Travel – Other	5,190	3,000	7,500
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$514,109</b>
<b>Total Actual/Planned Budget</b>	<b>\$374,668</b>	<b>\$491,108</b>	<b>\$514,109</b>

**TASK: 49008000 COUNCIL OF GOVERNMENTS NEW INITIATIVES**

**OBJECTIVE:** To serve as a depository for SANBAG membership dues which have been reserved for new initiatives related to Council of Governments activities.

**ACCOMPLISHMENTS:** This task was created in 1999/2000 to develop a reserve of funds which could be allocated to new initiatives approved by the SANBAG Board of Directors. Since creation of this task, funds have been allocated for exploration of e-Government strategies and analysis of the impacts of electrical power industry on local governments.

**DESCRIPTION:** SANBAG has collected general membership dues since its inception. The dues are assessed according to a formula based 50% on population and 50% on assessed valuation of each member jurisdiction. The general membership assessment is collected to fund the activities of SANBAG when acting in its role as Council of Governments.

The 1999/2000 budget included an increase in the Council of Governments' membership dues from \$28,654 to \$37,252. This dues augmentation was part of a Board approved strategy to increase the SANBAG general assessment by 30% annually in 1999/2000, 2000/2001, and 2001/2002. In April 2002, the SANBAG Board approved an annual increase in the general dues assessment, calculated upon the countywide average percentage of the increase in population and the countywide increase in assessed valuation, utilizing prior year data.

Prior to 1999/2000, the SANBAG dues were \$28,654 and were unchanged since 1978. During that period the dues were actually \$9,546 less than the original dues assessment of \$38,200 established in 1976.

In FY 2007/2008, \$28,654 of the general assessment dues has been budgeted in Task No. 10408000, Intergovernmental Relations, as established by the Board of Directors. The remaining amount of dues collected is budgeted in this task. In FY 2006/2007 the Board of Directors appointed a committee to review SANBAG's activities as a Council of Governments. Funding in this task will be available to support new Council of Governments activities as approved by the Board.

**WORK ELEMENTS:**

1. Reserve local funds from general assessment dues until such time as expenditures of the funds are approved for activities related to SANBAG's Council of Governments role.

**FUNDING**

<b>SOURCES:</b>	<b>\$279,843</b>	<b>Local Funds – Carry Over FY 2006/07</b>
		<b>Local Funds – FY 2006/07 Additional Increment of</b>
	<b><u>\$ 65,083</u></b>	<b><u>General Membership Dues</u></b>
	<b><u>\$344,926</u></b>	<b><u>TOTAL NEW BUDGET</u></b>

\$	0	Total Anticipated Encumbrances on 06/30/07
\$	0	Unbudgeted Obligations in Contracts Approved prior to FY 2007/2008

**MANAGER: Deborah Robinson Barmack**

**TASK NO. 49008000 Council of Governments New Initiatives**  
**MANAGER: Deborah Robinson Barmack**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	<b>2005/06 Actual</b>	<b>2006/07 Budget As of 02/07/07</b>	<b>2007/08 Proposed</b>
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Contributions/Other Agencies	223,411	279,843	344,926
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$344,926</b>
<b>Total Actual/Planned Budget</b>	<b>\$223,411</b>	<b>\$279,843</b>	<b>\$344,926</b>

## **TASK: 50308000 LEGISLATION**

**OBJECTIVE:** Advocate the funding, legislative, and administrative processes which provide for local decision-making relative to transportation priorities and the ability to deliver transportation projects in an economical and timely manner through participation in state and federal legislative and regulatory processes.

**ACCOMPLISHMENTS:** The San Bernardino Associated Governments (SANBAG) continues to successfully advocate for transportation issues in San Bernardino and the Inland Empire. In effort to reinforce the transportation-related needs in the Inland Empire, SANBAG renewed its contracts for state and federal legislative advocacy services in Sacramento and Washington, D.C. For advocacy services in Sacramento, SANBAG extended its contract with Smith, Watts & Co., which merged with California Strategies. The contract for advocacy services in Washington, D.C. was granted to Van Scoyoc Associates. Unlike past contracts for advocacy services, these contracts are held solely between SANBAG and the advocacy firm.

At the state level, a major accomplishment of the Legislative Program was the passage of Proposition 1B, a \$19.9 billion bond for transportation infrastructure projects throughout the state. While many most of the Proposition 1B monies provides funding for existing transportation accounts, two new accounts created the largest amount of discretionary funds for transportation in nearly a decade. These accounts include the \$4.5 billion Corridor Mobility Improvement Account (CMIA) and the \$2 billion Trade Corridor Improvement Fund. SANBAG continues to work with the Legislature, the California Transportation Commission and Caltrans District 8 to acquire bond monies for qualifying projects.

SANBAG also sponsored Assembly Bill (AB) 2604 (Emmerson, 2005), which would authorize the use of a design-build procurement process for the I-10/Tippiecanoe Interchange project. The legislation was narrowly defeated in Assembly Transportation. This year, Emmerson has introduced AB 1373 to address the same issue, but altered the proposed legislation to include design-build authority for projects that might improve highway access to emergency medical services.

Lastly, SANBAG is sponsoring Senate Concurrent Resolution 16, to name the Route 30/Interstate 215 interchange in honor of Gary Moon, former SANBAG director of freeway construction.

In Washington, D.C., SANBAG worked hand-in-hand with Congressional representatives with the federal appropriations process. For FY2007, a year-long Continuing Resolution prevented earmarks, however, SANBAG is monitoring potential opportunities to acquire funding through the Federal Transportation Administration. For FY2008, extensive research was completed to assess the amount of available discretionary funds and reviewed guidelines released for federal earmark reforms. At this time, SANBAG has successfully submitted requests for 9 highway and transit projects equaling \$34.2 million.

In reviewing staffing needs, it is crucial to hire one additional staff person to monitor and analyze state and federal legislation and effectively produce briefing materials for board members. In terms of preparing for the upcoming federal transportation reauthorization bill, an additional staff person will provide additional support to successfully play a key role in this process.

**DESCRIPTION:** This program has three components; 1) monitoring state and federal legislation; 2) providing written information to the Board and recommending SANBAG positions on legislation to implement the Board's goals; and 3) creating legislative proposals, sponsoring and directly advocating legislation to carry out SANBAG legislative and administrative advocacy programs.

This budget contains staff expense costs for SANBAG's Executive Director, Director of Intergovernmental and Legislative Affairs, and a staff analyst position and staff support position. The task budget contains funding for two professional services contractors, representing the agency in Sacramento and Washington, D.C. Additional provisions of this budget also entail the cost for a regularly schedule board advocacy trip to Washington, D.C. and an annual SANBAG-sponsored trip for D.C. staffers to visit SANBAG.

**WORK ELEMENTS:**

1. Manage contracts and coordinate activity of SANBAG Sacramento and Washington, D.C. legislative advocacy firms.
  - a. Up to eight annual trips to Washington, D.C. along with quarterly Federal presentations to the governing board. The number of trips also includes trips taken by the executive director for the purpose of advocating for legislation.
  - b. Two Sacramento trips monthly.
  - c. Coordinate three trips per year for advocates to attend SANBAG board meetings.
2. Convening periodic meetings with state, federal and local government legislative staff members, including hosting federal staff for an annual full day briefing and tour of projects.
  - a. Federal staff briefing, mid-January, second or third Friday.
  - b. Four state legislative staff (including one with Sacramento staff) issues briefings--lunch meetings.
  - c. SANBAG advocacy trip in D.C. for up to six board members
3. Coordinate legislative strategies and positions with member agencies of the Southern California Legislative Roundtable, League of Cities, the California Transit Association, California Council of Governments (CALCOG), and state and federal legislators.

4. Preparation of legislative matrixes of key bills, written attachments and oral presentations to the SANBAG and appropriate SANBAG Committees.
5. Direct contact with legislative offices providing information on adopted SANBAG legislative positions.
6. To serve as a resource to legislative offices to provide regional information concerning the impact of proposed legislative proposals and ballot initiatives on the region.
7. To advocate for transportation-related issues under consideration in the state Legislature and Congress. Advocacy efforts include regular trips to Sacramento and Washington, D.C.

**PRODUCTS:** Products of this work element include enhanced knowledge of state and federal transportation issues by the SANBAG Board, as well as fiscal and regulatory benefits accruing from the passage of SANBAG sponsored legislation. Through the new Fiscal Year 2007/08 SANBAG legislative program, actions will be taken to seek federal earmarks, improve funding at the state and federal level, and solicit legislator support.

**FUNDING**

<b>SOURCES:</b>	\$328,405	Measure I Valley Administration Fund
	\$ 50,000	Measure I Valley Major Projects Fund
	<u>\$ 33,585</u>	<u>Measure I Mountain/Desert Administration Fund</u>
	<u>\$411,990</u>	<u>TOTAL NEW BUDGET</u>
	\$ 0	Total Anticipated Encumbrances on 06/30/07
	\$ 0	Unbudgeted Obligations for Contracts Approved Prior to FY 2007/2008

**MANAGER:** Jennifer Franco

**TASK NO. 50308000 Legislation**  
**MANAGER: Jennifer Franco**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Salaries	41,954	57,077	69,982
Fringe Allocation	34,630	42,671	49,526
Indirect Allocation	90,239	93,424	107,282
Communications	20	1,000	1,000
Meeting Expense	4,478	2,850	3,500
Mileage Reimb/SANBAG Only	186	500	500
Office Expense	256	500	500
Postage	59	500	500
Printing – Internal Only	0	0	500
Printing - Miscellaneous	0	200	200
Professional Services	252,541	255,000	154,500
Subscriptions	3,231	5,000	5,000
Training/Membership	0	500	1,000
Travel - Other	3,391	5,000	6,000
Travel - Air	2,661	11,000	12,000
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$411,990</b>
<b>Total Actual/Planned Budget</b>	<b>\$433,646</b>	<b>\$475,222</b>	<b>\$411,990</b>

## **TASK: 60508000 PUBLICATIONS AND PUBLIC OUTREACH**

**OBJECTIVE:** To develop a comprehensive public communications program to inform member agencies, private partners, and the community at large regarding the broad range of SANBAG programs and methods by which they can provide input into those programs.

**ACCOMPLISHMENTS:** SANBAG has an on-going program of outreach and communication with the news media and community organizations in San Bernardino County. Through this task, SANBAG has established a cooperative working relationship with key community organizations that provides for public input into SANBAG programs, as well as development of community support for projects at the State and Federal level.

**DESCRIPTION:** This task provides for SANBAG's active participation with the general public, as well as with public and private sector organizations concerned with improving transportation and economic development throughout San Bernardino County. The program includes periodic publication of SANBAG information notices, development of program brochures, hosting of community meetings for various subregional projects and management of a media information program relative to all SANBAG activities.

Funding for consulting and professional services to perform the Inland Empire Annual Survey, Quarterly Economic Report, and website maintenance is included in this task.

### **WORK ELEMENTS:**

1. Produce public information materials to educate SANBAG's various audiences on SANBAG programs. Materials include periodic SANBAG information bulletins, program related brochures, public broadcast materials and information packages.
2. Produce press releases and conduct on-going program of media relations to insure accurate and timely public information regarding SANBAG programs and projects.
3. Develop and implement special event activities relative to new and ongoing SANBAG programs and gain public input into SANBAG projects and programs.
4. Manage the SANBAG Internet Web Site.
5. Continue the Measure I Awareness Program to report on achievements made possible by the local transportation sales and use tax.
6. Sponsor the Inland Empire Survey.
7. Participate with various public and private organizations concerned with improving transportation and economic development within the County, including Inland Action, CLOUT, Morongo Basin Economic Development Consortium, Inland Empire Economic Partnership, Transportation California, the Inland Empire Transportation Coalition, and others.

8. Produce and distribute Quarterly Economic Reports to local government, private sector organizations, and the public.

**PRODUCT:** SANBAG information notices, press releases, specialized brochures, Inland Empire Annual Survey, Quarterly Economic Reports, and transportation related research, special events and media outreach efforts in support of overall SANBAG activities.

**FUNDING**

<b>SOURCES:</b>	\$465,157	Measure I Valley Administration Fund
	<u>\$ 10,897</u>	<u>Measure I Mountain/Desert Administration Fund</u>
	<u>\$476,054</u>	<u>TOTAL NEW BUDGET</u>
	\$ 0	Total Anticipated Encumbrances on 06/30/07
	\$ 0	Unbudgeted Obligations in Contracts Approved Prior to FY 2007/2008

**MANAGER:** Deborah Robinson Barmack

**TASK NO. 60508000 Publications and Public Outreach**  
**MANAGER: Deborah Robinson Barmack**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Salaries	99,633	113,937	110,795
Fringe Allocation	82,241	85,179	78,410
Indirect Allocation	214,303	186,492	169,849
CNG Van	0	500	500
Consulting Fees	9,936	37,500	37,500
Maintenance of Equipment	0	1,500	1,500
Meeting Expense	4,781	6,000	4,000
Mileage Reimb/SANBAG Only	675	1,000	1,000
Office Expense	1,585	1,000	500
Postage	2,823	2,000	3,000
Printing – Miscellaneous	4,045	3,000	3,000
Professional Services	38,503	25,000	30,000
Public Information Activities	134	10,500	10,500
Subscriptions	1,146	2,000	1,500
Training/Membership	12,990	24,000	24,000
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$476,054</b>
<b>Total Actual/Planned Budget</b>	<b>\$487,673</b>	<b>\$499,608</b>	<b>\$476,054</b>

## **TASK: 50108000 FEDERAL TRANSIT ACT PROGRAMMING**

**OBJECTIVE:** Ensure timely and effective use of Federal Transit Administration (FTA) funding apportioned to San Bernardino County and seek additional funding from federal transit discretionary funds.

**ACCOMPLISHMENTS:** Negotiated formulas for allocating FTA Section 5307 funds apportioned to the Los Angeles/Long Beach and San Bernardino/Riverside Urbanized Areas (UZA's) to counties. Evaluated, recommended and programmed projects for receipt of FTA Sections 5310 (Special Needs for Elderly Individuals and Individuals with Disabilities) and 5311(f) (Rural Intercity Bus) funding. Determined the distribution of FTA Section 5311 formula funds to eligible rural transit operators. Monitored Los Angeles/Long Beach, San Bernardino/Riverside and Victorville/Hesperia/Apple Valley UZA Section 5307 (Urban Bus Formula and Fixed Guideway), Los Angeles/Long Beach, San Bernardino/Riverside Section 5309 (Rail Modernization) and County Section 5311 (rural bus formula) apportionments, grant applications and balances. In mid-February President Bush signed the Revised Continuing Appropriations Resolution for the Federal Fiscal Year 2007 (P.L. 110-5). At the time of budget development, actual appropriation amounts are unknown. During Fiscal Year 2006/2007 over \$18 million in Section 5307 formula funds and more than \$3.3 million in Section 5309 rail modernization funds are expected to be apportioned to urbanized San Bernardino Valley portion of the County, \$2.4 million in Section 5307 formula funds are expected to be apportioned to the Victor Valley and \$917,800 of Section 5311 formula funds apportioned to rural operators in the County. SANBAG has also coordinated and supported requests for discretionary FTA funding from various transit operators.

During Fiscal Year 2002/2003 the Board adopted a policy that the determination of CMAQ awards for transit projects would be based upon the biennial multi-year plans (SRTP) prepared by the eligible operators. Transit CMAQ awards for Fiscal Year 2007/2008 will require the filing of grants to the FTA.

**DESCRIPTION:** This project includes determining the distribution of Federal Transit Administration (FTA) Sections 5307, 5309, 5310, 5311 and 5311(f) funds as well as CMAQ funds committed to transit projects. In addition, SAFETEA-LU provides two additional formula-based revenue sources, Sections 5316 (Jobs Access and Reverse Commute) and 5317 (New Freedom Initiatives). Under Task 31908000 SANBAG will be completing the public transit/human services transportation coordination plan that will identify projects to be funded from these new revenues. It includes coordinating requests from the transit operators for additional discretionary funding. The task also includes contracting for Federal Single Audits of the small urban and rural operators.

### **WORK ELEMENTS:**

1. Prepare annual Section 5311 Program of Projects (POP).
2. Provide assistance in preparing Section 5311 grant applications.

3. Monitor Congressional appropriation of FTA funds and FTA regulation promulgation, including the new Sections 5316 and 5317 funds.
4. Provide assistance to Omnitrans in preparation of Section 5307 POP and grant application.
5. Provide assistance to Victor Valley Transit Service Authority in preparing Section 5307 POP and grant application.
6. Provide assistance to transit operators in preparing CMAQ grant applications.
7. Provide concurrence with the use of Section 5307 and/or 5309 apportioned to the San Bernardino Valley by the Southern California Regional Rail Authority.
8. Maintain Federal Sections 5307, 5309, 5311, 5316 and 5317 grant monitoring system to ensure timely commitment of funds.
9. Participate in review and prioritization of FTA Sections 5310 and 5311(f) applications and prepare recommendation for Board support.
10. Support operators' requests for discretionary capital funds.
11. Participate on the State 5311(f) program improvement committee.

**PRODUCT:** Programming of Federal Transit Act funding for eligible transit operator projects.

**FUNDING**

**SOURCES:** \$85,810      Local Transportation Fund - Planning

\$85,810      TOTAL NEW BUDGET

\$      0      Total Anticipated Encumbrances as of 06/30/07

\$      0      Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Michael Bair

**TASK NO. 50108000 Federal Transit Act Programming**  
**MANAGER: Michael Bair**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Allocation of Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Salaries	6,925	17,418	21,202
Fringe Allocation	5,716	13,022	15,005
Indirect Allocation	14,895	28,510	32,503
Auditing	4,040	50,400	16,800
Meeting Expense	0	50	0
Mileage Reimb/SANBAG Only	192	150	75
Office Expense	64	75	0
Postage	8	25	25
Printing – Internal Only	0	0	50
Printing - Miscellaneous	0	100	0
Travel – Air	0	440	0
Travel - Other	40	150	150
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$85,810</b>
<b>Total Actual/Planned Budget</b>	<b>\$31,880</b>	<b>\$110,340</b>	<b>\$85,810</b>

## **TASK: 50208000 TDA ADMINISTRATION**

**OBJECTIVE:** To ensure timely and effective use of Local Transportation Funds (LTF) and State Transit Assistance Funds made available by the Transportation Development Act (TDA). Ensure all requirements are met by SANBAG and the recipients of TDA funds.

**ACCOMPLISHMENTS:** In Fiscal Year 1993/94 all TDA administrative functions were transferred from Southern California Association of Governments (SCAG) to SANBAG. Also during Fiscal Year 2002/2003, with the assistance of the Mountain/Desert transit operators and agencies representing the transit dependent, new definitions for “unmet transit needs” and “reasonable to meet” were developed and approved by the Board. The Board annually adopts the definitions when it sets the dates for conducting the unmet transit needs public hearings. During Fiscal Year 2003/2004, Caltrans Headquarters established an advisory committee to address issues and concerns relating to the TDA. SANBAG is one of the eighteen members of the advisory committee. During Fiscal Year 2005/2006 SANBAG issued the biennial call for projects for nearly \$4.1 million in LTF for bicycle/pedestrian and transit bus stop access improvement projects. During Fiscal Year 2006/2007 the Board approved a revised apportionment resulting in \$89.1 million (including \$4.8 million in prior year carryover) in Local Transportation Funds (LTF) being made available for transportation planning, fund administration, pedestrian and bicycle, transit and street improvements. More than \$7.4 million in State Transit Assistance Funds (STAF) was allocated to San Bernardino County for transit capital projects during Fiscal Year 2006/2007. The TDA required triennial performance audit of the six transit operators/claimants were completed Fiscal Year 2005/2006. The SANBAG triennial performance audit was completed in Fiscal Year 2006/2007. The next performance audits will be conducted during Fiscal Year 2008/2009. The Board has approved an LTF apportionment estimate of \$88.1 million for Fiscal Year 2007/2008. The State Controller’s estimate of STAF allocated to San Bernardino County in Fiscal Year 2007/2008 is \$24 million and includes \$17.5 million from Proposition 1B.

**DESCRIPTION:** Administration of the funds made available by the Transportation Development Act - LTF and STAF, including contracting for fiscal and compliance audits of all claimants except Omnitrans. Conduct annual Unmet Transit Needs public hearings within the Mountain/Desert Region of the County and develop formal findings to testimony received. Continue participation on the State TDA Advisory Committee.

### **WORK ELEMENTS:**

1. For Fiscal Year ending June 30, 2007, prepare State Controller report of LTF and STAF, coordinate with SANBAG auditor for audit of LTF and STAF funds and monitor contract auditor work and final product for TDA claimants.
2. Provide assistance in preparation of TDA claims and claim amendments.
3. Obtain SANBAG Board approval of STAF Allocation Resolutions.

4. Maintain TDA monitoring systems which includes for 1) the LTF: a monthly tracking of Board of Equalization (BOE) receipts versus estimates; prepare allocation and disbursement instructions; monitor quarterly interest earnings and monthly cash balances, determine status of transit capital allocations, bicycle/pedestrian awards and curb cut and bus stop access set aside funds, unpaid allocations and unallocated apportionments and 2) the STAF: a quarterly tracking of receipts versus estimates, allocations and disbursements, interest earnings, cash balances, as well as status of operator and regional allocation amounts from the State.

5. Forward all approved allocations to Auditor/Controller with copy to appropriate claimant and issue disbursement instructions to the County Auditor/Controller.

6. Schedule, mail and publish notices for annual TDA unmet transit needs public hearings (a minimum of three hearings will be held in the Mountain/Desert Region). Obtain court recorder services for public hearings. Prepare summary of testimony received, recommended staff response and formal findings for review by Public and Specialized Transportation Advisory and Coordinating Council (PASTACC) and the hearing boards. Obtain Board adoption of formal findings.

7. Prepare a revised LTF estimate and apportionments for Fiscal Year 2007/2008 if needed and prepare the LTF estimate and apportionments for Fiscal Year 2008/2009 for Board approval.

8. Coordinate with contract auditor the conducting of fiscal and compliance audit of all claimants receiving TDA funds during Fiscal Year 2006/2007. Review all draft audits for accuracy.

9. Attend and participate in Statewide TDA Advisory Committee meetings.

**PRODUCT:** Fulfill statutory responsibility to allocate and disburse TDA funds.

**FUNDING**

**SOURCES:** \$350,000      Local Transportation Fund - Administration

\$350,000      TOTAL NEW BUDGET

\$      0      Total Anticipated Encumbrances as of 06/30/07

\$      0      Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Michael Bair

**TASK NO. 50208000 TDA Administration**  
**MANAGER: Michael Bair**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Allocation of Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Salaries	36,040	48,593	41,024
Fringe Allocation	29,749	36,328	29,033
Indirect Allocation	77,520	79,537	62,890
Auditing	58,710	106,605	205,070
Consulting Fees	76,906	38,750	0
Meeting Expense	1,918	4,000	1,500
Mileage Reimb/SANBAG Only	442	600	400
Office Expense	404	650	0
Postage	583	450	500
Printing – Internal Only	0	0	700
Printing – Miscellaneous	148	0	1,500
Professional Services	94	1,650	2,500
Travel – Air	217	1,800	3,280
Travel – Other	107	392	1,603
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>
<b>Total Actual/Planned Budget</b>	<b>\$282,838.00</b>	<b>\$319,855</b>	<b>\$350,000</b>

## **TASK: 50608000 LOCAL TRANSPORTATION FUND**

**OBJECTIVE:** To serve as the administrator of the San Bernardino County Local Transportation Fund (LTF) and provide for the distribution of funds to transit agencies and local jurisdictions.

**ACCOMPLISHMENTS:** As the administrator of the Local Transportation Fund (LTF), SANBAG has annually distributed the funds based on the Board of Director's adopted apportionment and/or revised apportionment and in accordance with the Transportation Development Act (TDA) Statutes and the California Code of Regulations. SANBAG, as the County Transportation Commission, has been responsible for the administration of the fund since Fiscal Year 1993/1994, with the passage of AB 3799.

**DESCRIPTION:** The Transportation Development Act (TDA), also known as the Mills-Alquist Deddeh Act, authorized the creation of the LTF for transportation purposes. LTF revenues are derived from ¼ cent of the 7.75-cent retail sales tax collected within San Bernardino County. The State Board of Equalization returns the 1/4-cent to the County according to the amount of tax collected. LTF is allocated in a specific priority order, 1) Administration Allocations, sums as are necessary for SANBAG and the County Auditor/Controller to administer the Fund, 2) Planning and Programming Allocations, up to three percent (3%) of the annual revenues for SANBAG and a proportionate share of \$1.0 million to SCAG, 3) Pedestrian and Bicycle Allocations, two percent (2%) of the remaining annual revenues, 4) Rail Passenger Service up to area of apportionment, 5) Community Transit Service Allocation up to five percent (5%) of the annual revenue, 6) Public Transportation Allocations up to area of apportionment, 7) Miscellaneous Transportation Allocations, including contract transit service and street and road projects in the Mountain/Desert Region up to area of apportionment. Pursuant to California Code of Regulations Section 6644, prior to March 1<sup>st</sup> the Commission shall determine and advise all prospective claimants of the amounts of all area apportionments from the fund. In February 2007 the Board approved an apportionment of \$88.1 million for Fiscal Year 2007/2008.

### **WORK ELEMENTS:**

1. This task contains the actual pass-through funds and does not include any budget for SANBAG tasks funded by LTF Administration, Programming and Planning or Rail. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

### **FUNDING**

**SOURCES:** \$71,734,310 Local Transportation Fund Pass-Through

\$71,734,310 TOTAL NEW BUDGET

\$47,751,200 Total Anticipated Encumbrances on 06/30/07

\$ 0 Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Michael Bair

**TASK NO. 50608000 LOCAL TRANSPORTATION FUND**  
**MANAGER: Michael Bair**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	<b>2005/06 Actual</b>	<b>2006/07 Budget As of 02/07/07</b>	<b>2007/08 Proposed</b>
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,751,200</b>
Contributions/Other Agencies			47,751,200
<b>Line Item</b>			
Contributions/Other Agencies	0	82,674,532	71,734,310
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,734,310</b>
<b>Total Actual/Planned Budget</b>	<b>\$0</b>	<b>\$82,674,532</b>	<b>\$119,485,510</b>

**TASK: 50708000 STATE TRANSIT ASSISTANCE FUND**

**OBJECTIVE:** To serve as the administrator of the San Bernardino County State Transit Assistance Fund (STAF) and provide for the distribution of funds to transit agencies and operators.

**ACCOMPLISHMENTS:** As the administrator of the State Transit Assistance Fund (STAF), SANBAG has annually allocated funds to transit agencies and operators based on the Board approved Transit Operating and Capital Plans (TOCP) or Short Range Transit Plans (SRTP) and Budgets or amendments thereto from each operator in accordance with the Transportation Development Act (TDA) Statutes and the California Code of Regulations

**DESCRIPTION:** The State Transit Assistance Fund (STAF) was created under Chapter 161 of the Statutes of 1979 (SB 620) and provides a second source of TDA funding for transportation planning and mass transportation specified by the Legislature. Funds are derived from the statewide sales tax on gasoline and diesel fuel. The money is appropriated to the State Controller by the legislature. Pursuant to Public Utility Code (PUC) Section 99313 50% of the Statewide STAF is allocated to SANBAG based on the ratio of the population of the area under its jurisdiction to the total population of the state. Pursuant to PUC Section 99314 the other 50% is allocated to each of the eligible transit operators, and to SANBAG as a member agency to Southern California Regional Rail Authority (SCRRA) based on the ratio of total fare and local support revenue of all the operators during the prior fiscal year to the total fare and local support revenue of all the operators in the state. STAF funds must be disburse by a resolution adopted by the SANBAG Board and may not be allocated to fund administration or street and road projects. The Governor's proposed budget for Fiscal Year includes an additional \$600 million in the Statewide STAF due to revenues being made available from Proposition 1B.

**WORK ELEMENTS:**

1. This task contains the actual pass-through funds and does not include any budget for SANBAG tasks funded by STAF Rail. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:** \$12,975,000 State Transit Assistance Fund Pass-Through

\$12,975,000 TOTAL NEW BUDGET

\$31,365,000 Total Anticipated Encumbrances on 06/30/07

\$ 0 Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Michael Bair

**TASK NO. 50708000 STATE TRANSIT ASSISTANCE FUND**  
**MANAGER: Michael Bair**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>	\$0	\$0	<b>\$31,365,000</b>
Contributions/Other Agencies			31,365,000
<b>Line Item</b>			
Contributions/Other Agencies	0	16,910,796	12,975,000
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,975,000</b>
<b>Total Actual/Planned Budget</b>	<b>\$0</b>	<b>\$16,910,796</b>	<b>\$44,340,000</b>

**TASK: 51308000 MEASURE I VALLEY ELDERLY & DISABLED**

**OBJECTIVE:** To ensure the efficient and effective use of Valley Measure I Elderly & Disabled (E&D) funds.

**ACCOMPLISHMENTS:** With the assistance of the transit operators and agencies representing seniors and persons with disabilities and the Public and Special Transportation Advisory and Coordinating Council (PASTACC), the policies for the use of Valley Measure I E&D funds was revised and approved by the SANBAG Board in Fiscal Year 2002/2003. In the past grants have been awarded to various entities to support marketing and education as well as capital assistance for transit services for the elderly and persons with disabilities. The majority of these funds are now disbursed to Omnitrans for the fare subsidy program for elderly individuals and individuals with disabilities and operating assistance for the Americans with Disabilities Act complementary paratransit. SANBAG has sponsored up to five scholarships to Valley public and social service transportation agencies to attend the Transit & Paratransit Management Certificate Program conducted by the University of the Pacific twice a year. SANBAG has also contracted with an entity to provide ADA passenger education and complaint mediation.

**DESCRIPTION:** This project involves the disbursement of Measure I - E&D funding within the Valley. Omnitrans includes this funding source for fare subsidies for seniors and persons with disabilities using transit service and for a direct service subsidy for the operation of the ADA complementary paratransit service. The task also includes payment through a contract for Americans with Disabilities Act (ADA) passenger education and complaint mediation and the provision of up to five scholarships for the University of the Pacific Transit and Paratransit Management Certificate Program.

**WORK ELEMENTS:**

1. Monitor performance of Valley Measure I - E&D funding contractor.
2. Process payment requests to Omnitrans and contractor.
3. Approve up to five scholarship applications for each University of the Pacific Transit and Paratransit Management Certificate Program session.

**PRODUCT:** Distribution of Valley Elderly & Disabled money. Quarterly reports of contractor activity.

**FUNDING**

**SOURCES:** \$7,050,000      Measure I Valley Elderly & Disabled Fund

\$7,050,000      TOTAL NEW BUDGET

\$2,200,400      Total Anticipated Encumbrances on 06/30/07

\$            0      Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Michael Bair

**TASK NO. 51308000 Measure I Valley Elderly & Disabled**  
**MANAGER: Michael Bair**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	<b>2005/06 Actual</b>	<b>2006/07 Budget As of 02/07/07</b>	<b>2007/08 Proposed</b>
<b>Allocation of Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,200,400</b>
Contributions/Other Agencies			2,200,400
<b>Line Item</b>			
Salaries	354	314	0
Fringe Allocation	292	235	0
Indirect Allocation	762	514	0
Contributions/Other Agencies	5,833,182	6,763,508	\$7,045,000
Professional Services	5,000	5,000	5,000
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,050,000</b>
<b>Total Actual/Planned Budget</b>	<b>\$5,839,590</b>	<b>\$6,763,571</b>	<b>\$9,250,400</b>

**TASK: 50408000 MEASURE I ADMINISTRATION - VALLEY**

**OBJECTIVE:** To administer the Valley Cities' Local Pass-Through Funds including: 1) the distribution of funds; 2) processing the checks; 3) updating population and tax collection information; and 4) annual performance audits.

**ACCOMPLISHMENTS:** SANBAG has successfully administered the Measure I Program since its inception in 1989.

**DESCRIPTION:** Conduct the administrative functions necessary to carry out the Valley Measure I Program as authorized by Public Utilities Code Section 180105 and Ordinance 89-01 of the San Bernardino County Transportation Authority, including distribution of Measure I revenue among the various program categories, audit of financial transactions, and technical assistance to local representatives in developing capital improvement programs. This task contains funding for independent auditors to audit recipients of Valley Measure I Local Pass-Through Funds.

**WORK ELEMENTS:**

1. Monthly, after receipt of check from Board of Equalization (BOE), run the Measure I distribution program.
2. Monthly, produce checks making necessary adjustments to distribution program amounts due to Debt Service funds held by The Bank of New York Trust Company and overpayments/underpayments due to population or sales tax collection updates.
3. Annually, make population estimate adjustments to the distribution programs based on information received from the Department of Finance.
4. Annually, contract with an audit firm to conduct financial and compliance audits of cities and the County.
5. Annually, review findings of audit firm prior to finalizing audit reports.
6. Annually, pay audit firm for services.
7. Prepare guidance on adoption of the Five Year Capital Improvement Programs and Twenty Year Transportation Plan, with financial forecasts.
8. Compile and maintain the Five Year Capital Improvement Programs and Twenty Year Transportation Plans for expenditure of Measure I funds.
9. Maintain contact and relationship with Board of Equalization to perform functions incident to the administration and operation of the tax collection program.
10. Develop and refine policies specific to Measure I Program.

**PRODUCT:** Monthly checks and audit reports.

**FUNDING**

**SOURCES:** \$208,748      Measure I Valley Administration Fund

\$208,748      TOTAL NEW BUDGET

\$      0      Total Anticipated Encumbrances on 06/30/07

\$      0      Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 50408000 Measure I Administration - Valley**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	<b>2005/06 Actual</b>	<b>2006/07 Budget As of 02/07/07</b>	<b>2007/08 Proposed</b>
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Salaries	9,777	23,587	19,841
Fringe Allocation	8,070	17,634	14,041
Indirect Allocation	21,030	38,608	30,416
Auditing	21,980	51,685	60,000
Commissioners Fees	20,800	22,800	22,800
Meeting Expense	0	1,000	1,200
Mileage Reimb/SANBAG Only	0	100	150
Office Expense	10	100	150
Postage	62	100	150
Professional Services	22,815	100,000	60,000
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$208,748</b>
<b>Total Actual/Planned Budget</b>	<b>\$104,544</b>	<b>\$255,614</b>	<b>\$208,748</b>

**TASK: 91800000 VALLEY MEASURE I LOCAL**

**OBJECTIVE:** To serve as a depository for Measure I Local Pass-Through Funds prior to distribution to local jurisdictions.

**ACCOMPLISHMENTS:** As administrators of all Measure I funds, SANBAG has annually distributed Measure I funds based on the formula specified in the Ordinance to fifteen (15) cities in the valley and the County of San Bernardino.

**DESCRIPTION:** Measure I provides that a portion of the proceeds from the half cent transactions and use tax collected in the Valley portion of San Bernardino County be distributed among the cities and the County based on the ratio of each jurisdiction's population to the total Valley population. SANBAG annually adjusts the allocation formula January 1 of each year to reflect population changes as prepared by State Department of Finance.

**WORK ELEMENTS:**

1. This task contains the actual pass-through funds and does not include any budget for administrative costs. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:** \$22,577,225 Measure I Valley Local Pass-Through Fund

\$22,577,225 TOTAL NEW BUDGET

\$ 0 Total Anticipated Encumbrances on 06/30/07

\$ 0 Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 91800000 Valley Measure I Local**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
<b>Line Item</b>			
Distribution to Cities	23,087,704	22,577,225	22,577,225
Total New Budget	\$0	\$0	\$22,577,225
Total Actual/Planned Budget	\$23,087,704	\$22,577,225	\$22,577,225

**TASK: 80508000 BUILDING OPERATIONS**

**OBJECTIVE:** To provide the necessary administrative services to actively manage the operations of the historic Santa Fe Depot.

**ACCOMPLISHMENTS:** Pursuant to the SANBAG Board of Directors action in May 2000, all staff are now consolidated into one building. Since relocating SANBAG's offices in 2004, SANBAG has engaged the services of a property manager to assist in managing and marketing the facility.

**DESCRIPTION:** SANBAG, as a tenant of the Depot and also as tenants in common with the City of San Bernardino, oversees the day to day operations of the Depot. This task does not incorporate capital improvements that are contained in a new Task 80608000 Building Improvements. The fund that tracks this activity is a proprietary fund and is more commonly treated as an internal service fund.

**WORK ELEMENTS:**

1. Monthly review of property manager's reports and allocated costs to this task as appropriate.
2. Quarterly review of budgets and adjust as necessary.
3. Ongoing review of the property management account.

**PRODUCT:** Active management related to facility

**FUNDING**

<b>SOURCES:</b>	<u>\$66,000</u>	<u>Rail Lease Assets</u>
	<u>\$66,000</u>	<u>TOTAL NEW BUDGET</u>
	\$ 0	Total Anticipated Encumbrances on 06/30/07
	\$ 0	Unbudgeted Obligations in Contracts Approved Prior to FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 80508000 Building Operations**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
<b>Line Item</b>			
Building Operating Expenses	222,316	406,000	6,000
Professional Services	156	0	60,000
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$66,000</b>
<b>Total Actual/Planned Budget</b>	<b>\$222,472</b>	<b>\$406,000</b>	<b>\$66,000</b>

## **TASK: 80608000 BUILDING IMPROVEMENTS**

**OBJECTIVE:** To provide the necessary administrative services to actively manage the building improvements to the historic Santa Fe Depot.

**ACCOMPLISHMENTS:** This is a new task that separates building improvements from building operations.

**DESCRIPTION:** SANBAG, as a tenant of the Depot and also as tenants in common with the City of San Bernardino, oversees the day to day operations of the Depot. This task incorporates capital issues and the fund that tracks this activity is a proprietary fund and is more commonly treated as an internal service fund. This is a new task that used to be combined with the Task 80508000 Building Operations.

### **WORK ELEMENTS:**

1. Identify capital improvements for the Santa Fe Depot.
2. Solicit proposals/bids for capital improvements for the Santa Fe Depot.
3. Manage and monitor contractors and budget for capital improvements.

**PRODUCT:** Active management related to facility improvements.

### **FUNDING**

<b>SOURCES:</b>	<b>\$180,000</b>	<b>Federal Grant Funds</b>
	<b><u>\$320,000</u></b>	<b><u>Rail Lease Assets</u></b>
	<b><u>\$500,000</u></b>	<b><u>TOTAL NEW BUDGET</u></b>
	<b>\$200,000</b>	<b>Total Anticipated Encumbrances on 06/30/07</b>
	<b>\$ 0</b>	<b>Unbudgeted Obligations in Contracts Approved Prior to FY 2007/2008</b>

**MANAGER:** Terrence McGuire

**TASK NO. 80608000 Building Improvements**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
Anticipated Encumbrances	\$0	\$0	\$200,000
Structure & Improvements			200,000
<b>Line Item</b>			
Structure & Improvements	0	0	500,000
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700,000</b>
<b>Total Actual/Planned Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700,000</b>

**TASK: 94208000 FINANCIAL MANAGEMENT**

**OBJECTIVE:** To provide the necessary administrative services to actively manage SANBAG's Financial Management Program.

**ACCOMPLISHMENTS:** SANBAG has successfully managed all activities related to bond issuance, debt service, investments and cash flow requirements. SANBAG has been conservative in managing both bond proceeds and operating reserves. This activity has been conducted since the inception of the Measure I Program.

**DESCRIPTION:** Conduct all administrative functions necessary to carry out the management of the Financial Management Program. Expenditures incurred for this function were originally charged against the issue to which it related. SANBAG has consolidated the fees to better manage all administrative expenditures related to this program. This task provides for two consulting services contracts to provide financial and investment advisory services related to revenue forecasting, cash management, investments, bond issuance, cash flow schedules and debt management.

**WORK ELEMENTS:**

1. Financial advisory services will include continuing review of strategic plan and cash flows, taking into account.
  - a. The short and long-term needs of SANBAG.
  - b. Financing options and alternative debt structures.
  - c. Financing timetables.
  - d. Revenue forecasts.
2. Investment advisory services will include the following:
  - a. Advice on portfolio performance.
  - b. Advice on current investment strategies, cash management and cash flow projections.
  - c. Monthly preparation of investment report and review.
3. Utilize an independent consultant to perform an audit of all of SANBAG's investment policies, practices, procedures and portfolio status. Written observations and recommendations regarding the adequacy of investment controls will be presented to the Administrative Committee upon completion of the review.
4. As necessary, review financing timetables and structure new money bond issue including rating agency presentations and official statements.

**PRODUCT:** This activity pursues a conservative Debt Service Management strategy.

**FUNDING**

<b>SOURCES:</b>	\$227,858	Measure I Valley Administration Fund
	\$ 16,345	Measure I Mountain/Desert Administration Fund
	<u>\$ 40,000</u>	<u>Measure I Valley Major Projects Fund</u>
	<u>\$334,203</u>	<u>TOTAL NEW BUDGET</u>

\$100,000	Total Anticipated Encumbrances on 06/30/07
\$ 0	Unbudgeted Obligations in Contracts Approved Prior to FY 2007/2008

MANAGER: Terrence McGuire

**TASK NO. 94208000 Financial Management**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
Anticipated Encumbrances	\$0	\$0	\$100,000
Professional Services			100,000
<b>Line Item</b>			
Salaries	5,262	28,286	25,273
Fringe Allocation	4,343	21,147	17,886
Indirect Allocation	11,318	46,299	38,744
Consulting Fees	5,575	40,000	40,000
Cost of Issuance - Bond	207,297	170,000	30,000
Meeting Expense	70	0	0
Mileage Reimb/SANBAG Only	22	0	0
Office Expense	1,779	2,000	2,000
Postage	292	300	300
Professional Services	136,122	175,000	180,000
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$334,203</b>
<b>Total Actual/Planned Budget</b>	<b>\$372,080</b>	<b>\$483,032</b>	<b>\$434,203</b>

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**TASK: 93108000 DEBT SERVICE - MAJOR/97 ISSUE**

**OBJECTIVE:** To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Major Projects' portion of the Debt Service on the 1997 Sales Tax Revenue Bonds.

**ACCOMPLISHMENTS:** SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1997 Sales Tax Revenue Bonds.

**DESCRIPTION:** Debt Service for the Major Projects' portion of the October 30, 1997, \$65,000,000 Sales Tax Revenue Bonds, 1997 Series A. The proceeds were used to fund capital projects as outlined in the strategic plan.

**WORK ELEMENTS:**

1. This task contains the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:** \$10,529,169 Measure I Valley Major Projects Fund

\$10,529,169 TOTAL NEW BUDGET

\$ 0 Total Anticipated Encumbrances on 06/30/07

\$ 0 Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 93108000 Debt Service – Major/97 Issue**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
<b>Line Item</b>			
Debt Service Expense	0	10,521,981	10,529,169
Interest Payable – Bonds	2,268,681	0	0
Principal Payable – Bonds	8,260,000	0	0
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,529,169</b>
<b>Total Actual/Planned Budget</b>	<b>\$10,528,681</b>	<b>\$10,521,981</b>	<b>\$10,529,169</b>

**TASK: 94408000 DEBT SERVICE - MAJOR/96 ISSUE**

**OBJECTIVE:** To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Major Projects' portion of the Debt Service on the 1996 Sales Tax Revenue Bonds.

**ACCOMPLISHMENTS:** SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1996 Sales Tax Revenue Bonds.

**DESCRIPTION:** Debt Service for the Major Projects' portion of the November 27, 1996, \$60,935,000 Sales Tax Revenue Bonds, 1996 Series A.

**WORK ELEMENTS:**

1. This task contains the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:** \$5,818,268      Measure I Valley Major Projects Fund

\$5,818,268      TOTAL NEW BUDGET

\$            0      Total Anticipated Encumbrances on 06/30/07

\$            0      Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 94408000 Debt Service – Major/96 Issue**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Debt Service Expense	0	5,668,504	5,818,268
Interest Payable – Bonds	1,462,473	0	0
Principal Payable – Bonds	4,205,231	0	0
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,818,268</b>
<b>Total Actual/Planned Budget</b>	<b>\$5,667,704</b>	<b>\$5,668,504</b>	<b>\$5,818,268</b>

**TASK: 94808000 DEBT SERVICE - MAJOR/01 ISSUE A**

**OBJECTIVE:** To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Major Projects' portion of the Debt Service on the 2001 Series A Sales Tax Revenue Bonds.

**ACCOMPLISHMENTS:** SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 2001 Sales Tax Revenue Bonds.

**DESCRIPTION:** Debt Service for the Major Projects' portion of the January 21, 2001 \$85,000,000 Sales Tax Revenue Bonds, 2001 Series A. The proceeds were used to fund capital projects as outlined in the strategic plan.

**WORK ELEMENTS:**

1. This task contains the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:** \$11,659,063 Measure I Valley Major Projects Fund

\$11,659,063 TOTAL NEW BUDGET

\$ 0 Total Anticipated Encumbrances on 06/30/07

\$ 0 Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 94808000 Debt Service – Major/01 Issue A**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
<b>Line Item</b>			
Debt Service Expense	0	11,722,563	11,659,063
Interest Payable - Bonds	2,280,688	0	0
Principle Payable – Bonds	9,375,000	0	0
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,659,063</b>
<b>Total Actual/Planned Budget</b>	<b>\$11,655,688</b>	<b>\$11,722,563</b>	<b>\$11,659,063</b>

**TASK: 94908000 DEBT SERVICE - MAJOR/01 ISSUE B**

**OBJECTIVE:** To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Major Projects' portion of the Debt Service on the 2001 Series B Sales Tax Revenue Bonds.

**ACCOMPLISHMENTS:** SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 2001 B Sales Tax Revenue Bonds.

**DESCRIPTION:** Debt Service for the Major Projects' portion of the April 10, 2001 \$47,020,000 Sales Tax Revenue Bonds, 2001 Series B. The proceeds were used to fund a partial defeasance of the Sales Tax Revenue Bonds, 1993 Series A.

**WORK ELEMENTS:**

1. This task contains the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:** \$10,105,397 Measure I Valley Major Projects Fund

\$10,105,397 TOTAL NEW BUDGET

\$ 0 Total Anticipated Encumbrances on 06/30/07

\$ 0 Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 94908000 Debt Service – Major/01 Issue B**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>	\$0	\$0	\$0
<b>Line Item</b>			
Debt Service Expense	0	10,104,905	10,105,397
Interest Payable – Bonds	1,844,748	0	0
Principal Payable – Bonds	8,259,001	0	0
<b>Total New Budget</b>	\$0	\$0	\$10,105,397
<b>Total Actual/Planned Budget</b>	\$10,103,749	\$10,104,905	\$10,105,397

**TASK: 94608000 DEBT SERVICE - BARSTOW/96 ISSUE**

**OBJECTIVE:** To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the City of Barstow's portion of the Debt Service on the 1996 Sales Tax Revenue Bonds.

**ACCOMPLISHMENTS:** SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1996 Sales Tax Revenue Bonds.

**DESCRIPTION:** Debt Service for the City of Barstow's portion of the November 27, 1996, \$60,035,000 Sales Tax Revenue Bonds, 1996 Series A. The proceeds were used for construction of the Lenwood Interchange.

**WORK ELEMENTS:**

1. This task contains the actual collection of Debt Service funds and does not include any budget for the cost of administration. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:** \$743,295      City of Barstow Measure I Arterial Fund

\$743,295      TOTAL NEW BUDGET

\$      0      Total Anticipated Encumbrances on 06/30/07

\$      0      Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 94608000 Debt Service – Barstow/96 Issue**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
<b>Line Item</b>			
Debt Service Expense	0	743,850	743,295
Interest Payable - Bonds	191,424	0	0
Principal Payable – Bonds	550,426	0	0
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$743,295</b>
<b>Total Actual/Planned Budget</b>	<b>\$741,850</b>	<b>\$743,850</b>	<b>\$743,295</b>

**TASK: 95008000 DEBT SERVICE – YUCCA VALLEY/01 ISSUE B**

**OBJECTIVE:** To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Town of Yucca Valley's portion of the Debt Service on the 2001 Series B Sales Tax Revenue Bonds.

**ACCOMPLISHMENTS:** SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 2001 B Sales Tax Revenue Bonds.

**DESCRIPTION:** Debt Service for the Town of Yucca Valley's portion of the April 10, 2001, \$47,020,000 Sales Tax Revenue Bonds, 2001 Series B. The proceeds were used to fund a partial defeasance of the Sales Tax Revenue Bonds, 1993 Series A.

**WORK ELEMENTS:**

1. This task contains the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:** \$166,876      Town of Yucca Valley Measure I Arterial Fund

\$166,876      TOTAL NEW BUDGET

\$      0      Total Anticipated Encumbrances on 06/30/07

\$      0      Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 95008000 Debt Service – Yucca Valley/01 Issue B**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Debt Service Expense	0	166,395	166,876
Interest Payable - Bonds	30,377	0	0
Principal Payable – Bonds	135,999	0	0
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$166,876</b>
<b>Total Actual/Planned Budget</b>	<b>\$166,376</b>	<b>\$166,395</b>	<b>\$166,876</b>

**TASK: 90708000 DEBT SERVICE - BIG BEAR/92 ISSUE**

**OBJECTIVE:** To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the City of Big Bear Lake's portion of the Debt Service on the 1992 Sales Tax Revenue Bonds.

**ACCOMPLISHMENTS:** SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1992 Sales Tax Revenue Bonds.

**DESCRIPTION:** Debt Service for the City of Big Bear Lake's portion of the \$110,000,000 Sales Tax Revenue Bonds, 1992 Series A. The 1992 bond proceeds were used for streetscape and under grounding on State Route 18.

**WORK ELEMENTS:**

1. This task contains the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:** \$108,200      City of Big Bear Lake Measure I Arterial Funds

\$108,200      TOTAL NEW BUDGET

\$      0      Total Anticipated Encumbrances on 06/30/07

\$      0      Unbudgeted Obligations in Contracts Approved Prior to  
FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 90708000 Debt Service - Big Bear/92 Issue**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
<b>Line Item</b>			
Debt Service Expense	0	108,183	\$108,200
Interest Payable – Bonds	27,915	0	0
Principal Payable – Bond	80,267	0	0
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$108,200</b>
<b>Total Actual/Planned Budget</b>	<b>\$108,182</b>	<b>\$108,183</b>	<b>\$108,200</b>

**TASK: 90808000 - DEBT SERVICE - MT./UNINCORPORATED/92 ISSUE**

**OBJECTIVE:** To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the County of San Bernardino's portion of the Debt Service on the 1992 Sales Tax Revenue Bonds.

**ACCOMPLISHMENTS:** SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1992 Sales Tax Revenue Bonds.

**DESCRIPTION:** Debt Service for the County of San Bernardino's portion of the \$110,000,000 Sales Tax Revenue Bonds, 1992 Series A. The 1992 bond proceeds were used for streetscape and under grounding on State Route 18.

**WORK ELEMENTS:**

1. Monthly - This task contains the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only.

**PRODUCT:** Fiscal Accounting.

**FUNDING**

**SOURCES:**

	County of San Bernardino Mountain Subarea
<u>\$45,986</u>	<u>Measure I Arterial Fund</u>
<u>\$45,986</u>	<u>TOTAL NEW BUDGET</u>
\$ 0	Total Anticipated Encumbrances on 06/30/07
\$ 0	Unbudgeted Obligations in Contracts Approved Prior to FY 2007/2008

**MANAGER:** Terrence McGuire

**TASK NO. 90808000 Debt Service – Mt./Unincorporated/92 Issue**  
**MANAGER: Terrence McGuire**

**BUDGET COMPARISON**  
**2007/2008 Proposed Budget**

	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Debt Service Expense	0	45,986	45,986
Interest Payable – Bonds	11,851	0	0
Principal Payable - Bonds	34,075	0	0
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,986</b>
<b>Total Actual/Planned Budget</b>	<b>\$45,926</b>	<b>\$45,986</b>	<b>\$45,986</b>

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority  
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

## *Minute Action*

AGENDA ITEM: 5

**Date:** April 11, 2007

**Subject:** Fiscal Year 2007/2008 Budget Program Overview

**Recommendation:\*** Accept report from SANBAG staff relative to Program Level Budget Development.

**Background:** Task level budget development has been completed relative to all of the activities to be included in the FY 2007/2008 budget. SANBAG's budget process is structured to provide for the maximum level of input from SANBAG policy committees. Each policy committee will review the tasks that relate to the functional areas of committee oversight and each task will be reviewed by **at least one** of the SANBAG policy committees.

SANBAG's budget process began with a review of the Board of Directors direction as it relates to short term goals and how it integrates with long term goals and objectives. Simultaneous with this review, staff analyzes available resources.

SANBAG develops a program-based budget which is adopted with funding source detail. The modified accrual basis (where revenues are recognized when received and available to meet current year obligations) is the basis for the FY 2007/2008 budget.

*Approved*  
*Administrative Committee*

*Date:* \_\_\_\_\_

*Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*In Favor:* \_\_\_\_\_ *Opposed:* \_\_\_\_\_ *Abstained:* \_\_\_\_\_

*Witnessed:* \_\_\_\_\_

The first attachment is the Budget Summary which shows the anticipated revenues and expenditures for new activity for the upcoming fiscal year. The detail for this report will be presented in an appendix that also includes task level detail with objectives and accomplishments. This strategy results in a budget document that is useful and meaningful as a benchmark against which to evaluate SANBAG's accomplishments or challenges, and to assess compliance with fiscal accountability.

The second attachment, the Program Overview, describes the programs and communicates the accomplishments and objectives for FY 2007/2008.

The Fringe budget in the FY 2007/2008 budget includes an increase for retirement contributions, but all other areas increased only moderately. Additional materials relative to SANBAG staffing will be provided, and will include recommendations for new positions for Fiscal Year 2007/2008.

It is recommended that two positions currently working in the freeway construction program be converted from contract services to regular SANBAG employees. Additionally, three new positions are recommended to assist with the legislative program and transportation planning/programming functions.

The fringe line item in individual tasks includes not only SANBAG benefits as contained in the Fringe pool, but also consideration for salaries related to paid leave time, such as vacation, sick, admin and holiday.

The salaries in the Indirect budget are only those that can not be directly identified to a specific agency activity.

In addition to responsibilities for general transportation planning and programming, one of the essential roles for SANBAG as a Regional Transportation Planning Agency is in the allocation of state and federal funds to transportation projects within the county. The allocation of Local Transportation Funds (LTF) and State Transit Assistance Funds (STAF) to local agencies is included in the budget and represents significant policy and program impacts on transit development and operations throughout the county.

**Financial Impact:** The 2007/2008 SANBAG proposed budget, totaling \$305,818,574 for new budget activity and \$86,506,994 in estimated encumbrances for a total of \$392,325,568 will establish the work program and financial approvals to guide the organization throughout the coming fiscal year.

Admin. Agenda Item  
April 11, 2007  
Page 3

***Reviewed By:*** This item is scheduled for review by the Administrative Committee on April 11, 2007. Each of the SANBAG policy committees are in the process of completing the review of the task level budget materials.

***Responsible Staff:*** Terrence J. McGuire, Chief Financial Officer

## PPM - PLANNING, PROGRAMMING, MONITORING

**San Bernardino Associated Governments  
Budget Summary  
Fiscal Year 2007/2008**

Continued...

	EXPENDITURES				GENERAL		SPECIAL REVENUE										TOTAL			
					LOCAL	LTF	P&A	LTF/STAF RAIL	LTF/STAF THROUGH	REG FEES	VALLEY LOCAL/ADM	NT/DES. LOC/ADMIN	MAJOR PROJECTS	VALLEY RAIL	VALLEY E&H	VALLEY TRMEE		GRANTS/OTHER REVENUE		
						-	-	-	-	-	-	-	-	-	-	-		-	-	
PROJECT DEVELOPMENT PROGRAM																				
81508000 MEASURE I PROGRAM MANAGEMENT				-	-	-	-	-	-	-	-	-	-	2,003,984	-	-	-	-	2,003,984	
81608000 RT 71 RIGHT OF WAY ACQUISITION				-	-	-	-	-	-	-	-	-	-	16,000	-	-	-	-	16,000	
81608000 RT 71 LANDSCAPE DESIGN/CONST.				-	-	-	-	-	-	-	-	-	-	537,000	-	-	-	-	537,000	
82008000 SR 210 FINAL DESIGN				-	-	-	-	-	-	-	-	-	-	498,000	-	-	-	-	498,000	
82208000 SR 210 RIGHT OF WAY ACQUISITION				-	-	-	-	-	-	-	-	-	-	92,000	-	-	-	-	92,000	
82408000 SR 210 CONSTRUCTION				-	-	-	-	-	-	-	-	-	-	14,244,510	-	-	-	-	14,244,510	
82508000 I-10 Corridor Project Development				-	-	-	-	-	-	-	-	-	-	582,000	-	-	-	-	582,000	
83008000 I-215 SANRIV PROJECT DEVELOPMENT				-	-	-	-	-	-	-	-	-	-	699,000	-	-	-	-	699,000	
83408000 I-215 FINAL DESIGN				-	-	-	-	-	-	-	-	-	-	1,002,000	-	-	-	-	1,002,000	
83608000 I-215 RIGHT OF WAY ACQUISITION				-	-	-	-	-	-	-	-	-	-	2,214,224	-	-	-	-	2,214,224	
83808000 I-215 CONSTRUCTION				-	-	-	-	-	-	-	-	-	-	2,206,182	-	-	-	-	2,206,182	
84008000 I-215 BARTON BARTON ROAD INTERCHANGE				-	-	-	-	-	-	-	-	-	-	836,000	-	-	-	-	836,000	
84108000 I-10 RIVERSIDE INTERCHANGE				-	-	-	-	-	-	-	-	-	-	90,000	-	-	-	-	90,000	
84208000 I-10 TIPPECANOE INTERCHANGE				-	-	-	-	-	-	-	-	-	-	255,557	-	-	-	-	255,557	
84308000 I-10 LIVE OAK CANYON				3,219,000	-	-	-	-	-	-	-	-	-	407,000	-	-	-	-	407,000	
84508000 I-215 MT. VERNON WASHINGTON INTERCHANGE				-	-	-	-	-	-	-	-	-	-	6,062,083	-	-	-	-	6,062,083	
86008000 I-10 LANE ADDITION REDLANDS				-	-	-	-	-	-	-	-	-	-	2,162,000	-	-	-	-	2,162,000	
86208000 I-10 WESTBOUND LANE ADD-YUCAIPA				-	-	-	-	-	-	-	-	-	-	168,778	-	-	-	-	168,778	
87008000 HUNTS LANE GRADE SEPARATION				-	-	-	-	-	-	-	-	-	-	127,557	-	-	-	-	127,557	
87108000 STATE STUNIV PARKWAY GRADE SEP.				140,000	-	-	-	-	-	-	-	-	-	96,557	-	-	-	-	96,557	
87208000 ROMONA AVENUE GRADE SEP.				5,410,000	-	-	-	-	-	-	-	-	-	59,000	-	-	-	-	59,000	
87908000 COLTON CROSSING BNSF/UPRR GRADE SEP				-	-	-	-	-	-	-	-	-	-	565,000	-	-	-	-	565,000	
88008000 I-15/I-215 DEVORE INTERCHANGE				-	-	-	-	-	-	-	-	-	-	10,529,169	-	-	-	-	10,529,169	
93108000 DEBT SERVICE - MAJOR/97 ISSUE				-	-	-	-	-	-	-	-	-	-	5,818,268	-	-	-	-	5,818,268	
94408000 DEBT SERVICE - MAJOR/96 ISSUE				-	-	-	-	-	-	-	-	-	-	11,659,063	-	-	-	-	11,659,063	
94808000 DEBT SERVICE - MAJOR/01 ISSUE A				-	-	-	-	-	-	-	-	-	-	10,105,397	-	-	-	-	10,105,397	
94908000 DEBT SERVICE - MAJOR/01 ISSUE B				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL PROJECT DEVELOPMENT PROGRAM				8,765,000	-	-	-	-	-	-	-	-	-	73,122,329	-	-	-	-	45,673,776	123,470,110
TRANSIT/COMMUTER RAIL PROGRAM																				
30908000 GENERAL TRANSIT				-	416,389	-	-	-	-	-	-	-	-	-	-	-	-	-	-	416,389
31508000 OMNITRANS				-	56,770	-	-	-	-	-	-	-	-	-	-	-	-	-	-	56,770
31608000 BARSTOW-COUNTY TRANSIT				-	125,180	-	-	-	-	-	-	-	-	-	-	-	-	-	-	125,180
31708000 VICTOR VALLEY TRANSIT				-	37,749	-	-	-	-	-	-	-	-	-	-	-	-	-	-	37,749
31808000 MORONGO BASIN TRANSIT				-	30,770	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,770
31908000 SOCIAL SERVICE TRAN. PLAN				-	161,348	-	-	-	-	-	-	-	-	-	-	-	-	-	-	161,348
32008000 NEEDLES TRANSIT				-	15,297	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,297
32108000 MOUNTAIN AREA TRANSIT				-	30,670	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,670
35208000 GENERAL COMMUTER RAIL				-	653,485	-	-	-	-	-	-	-	-	-	-	-	-	-	-	653,485
37708000 COMMUTER RAIL OPERATING EXP.				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37808000 SPEEDWAY RAIL OPERATING EXP.				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37908000 COMMUTER RAIL CAPITAL EXPENSES				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
38008000 REDLANDS RAIL EXTENSION				-	251,707	-	-	-	-	-	-	-	-	-	-	-	-	-	-	251,707
38108000 GOLD LINE PHASE II				-	289,001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	289,001
50108000 FED TRANSIT ACT PROGRAMMING				-	85,810	-	-	-	-	-	-	-	-	-	-	-	-	-	-	85,810
TOTAL TRANSIT/COMMUTER RAIL PROGRAM				-	2,154,176	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,154,176
TOTAL PROJECT DEVELOPMENT PROGRAM				8,765,000	-	-	-	-	-	-	-	-	-	73,122,329	-	-	-	-	-	123,470,110
TOTAL PROJECT DEVELOPMENT PROGRAM				8,765,000	-	-	-	-	-	-	-	-	-	73,122,329	-	-	-	-	-	123,470,110
TRANSIT/COMMUTER RAIL PROGRAM																				
30908000 GENERAL TRANSIT				-	416,389	-	-	-	-	-	-	-	-	-	-	-	-	-	-	416,389
31508000 OMNITRANS				-	56,770	-	-	-	-	-	-	-	-	-	-	-	-	-	-	56,770
31608000 BARSTOW-COUNTY TRANSIT				-	125,180	-	-	-	-	-	-	-	-	-	-	-	-	-	-	125,180
31708000 VICTOR VALLEY TRANSIT				-	37,749	-	-	-	-	-	-	-	-	-	-	-	-	-	-	37,749
31808000 MORONGO BASIN TRANSIT				-	30,770	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,770
31908000 SOCIAL SERVICE TRAN. PLAN				-	161,348	-	-	-	-	-	-	-	-	-	-	-	-	-	-	161,348
32008000 NEEDLES TRANSIT				-	15,297	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,297
32108000 MOUNTAIN AREA TRANSIT				-	30,670	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,670
35208000 GENERAL COMMUTER RAIL				-	653,485	-	-	-	-	-	-	-	-	-	-	-	-	-	-	653,485
37708000 COMMUTER RAIL OPERATING EXP.				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37808000 SPEEDWAY RAIL OPERATING EXP.				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37908000 COMMUTER RAIL CAPITAL EXPENSES				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
38008000 REDLANDS RAIL EXTENSION				-	251,707	-	-	-	-	-	-	-	-	-	-	-	-	-	-	251,707
38108000 GOLD LINE PHASE II				-	289,001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	289,001
50108000 FED TRANSIT ACT PROGRAMMING				-	85,810	-	-	-	-	-	-	-	-	-	-	-	-	-	-	85,810
TOTAL TRANSIT/COMMUTER RAIL PROGRAM				-	2,154,176	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,154,176
TOTAL PROJECT DEVELOPMENT PROGRAM				8,765,000	-	-	-	-	-	-	-	-	-	73,122,329	-	-	-	-	-	123,470,110
TOTAL PROJECT DEVELOPMENT PROGRAM				8,765,000	-	-	-	-	-	-	-	-	-	73,122,329	-	-	-	-	-	123,470,110
TRANSIT/COMMUTER RAIL PROGRAM																				
30908000 GENERAL TRANSIT				-	416,389	-	-	-	-	-	-	-	-	-	-	-	-	-	-	416,389
31508000 OMNITRANS				-	56,770	-	-	-	-	-	-	-	-	-	-	-	-	-	-	56,770
31608000 BARSTOW-COUNTY TRANSIT				-	125,180	-	-	-	-	-	-	-	-	-	-	-	-	-	-	125,180
31708000 VICTOR VALLEY TRANSIT				-	37,749	-	-	-	-	-	-	-	-	-	-	-	-	-	-	37,749
31808000 MORONGO BASIN TRANSIT				-	30,770	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,770
31908000 SOCIAL SERVICE TRAN. PLAN				-	161,348	-	-	-	-	-	-	-	-	-	-	-	-	-	-	161,348
32008000 NEEDLES TRANSIT				-	15,297	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,297
32108000 MOUNTAIN AREA TRANSIT				-	30,670	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,670
35208000 GENERAL COMMUTER RAIL				-	653,485	-	-	-	-	-	-	-	-	-	-	-	-	-	-	653,485
37708000 COMMUTER RAIL OPERATING EXP.				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37808000 SPEEDWAY RAIL OPERATING EXP.				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37908000 COMMUTER RAIL CAPITAL EXPENSES				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
38008000 REDLANDS RAIL EXTENSION				-	251,707	-	-	-	-	-	-	-	-	-	-	-	-	-	-	251,707
38108000 GOLD LINE PHASE II				-	289,001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	289,001
50108000 FED TRANSIT ACT PROGRAMMING				-	85,810	-	-	-	-	-	-	-	-	-	-	-	-	-	-	85,810
TOTAL TRANSIT/COMMUTER RAIL PROGRAM				-	2,154,176	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,154,176
TOTAL PROJECT DEVELOPMENT PROGRAM				8,765,000	-	-	-	-	-	-	-	-	-	73,122,329	-	-	-	-	-	123,470,110
TOTAL PROJECT DEVELOPMENT PROGRAM				8,765,000	-	-	-	-	-	-	-	-	-	73,122,329	-	-	-	-	-	123,470,110
TRANSIT/COMMUTER RAIL PROGRAM																				
30908000 GENERAL TRANSIT				-	416,389	-	-	-	-	-	-	-	-	-	-	-	-	-	-	416,389
31508000 OMNITRANS				-	56,770	-	-	-	-	-	-	-	-	-	-	-	-	-	-	56,770
31608000 BARSTOW-COUNTY TRANSIT				-	125,180	-	-	-	-	-	-	-	-	-	-	-	-	-	-	125,180
31708000 VICTOR VALLEY TRANSIT				-	37,749	-	-	-	-	-	-	-	-	-	-	-	-	-	-	37,749
31808000 MORONGO BASIN TRANSIT				-	30,770	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,770
31908000 SOCIAL SERVICE TRAN. PLAN				-	161,348	-	-	-	-	-	-	-	-	-	-	-	-	-	-	161,348
32008000 NEEDLES TRANSIT				-	15,297	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,297
32108000 MOUNTAIN AREA TRANSIT				-	30,670	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,670
35208000 GENERAL COMMUTER RAIL				-	653,485	-	-	-	-	-	-	-	-	-	-	-	-	-	-	653,485
37708000 COMMUTER RAIL OPERATING EXP.				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37808000 SPEEDWAY RAIL OPERATING EXP.				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37908000 COMMUTER RAIL CAPITAL EXPENSES				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
38008000 REDLANDS RAIL EXTENSION				-	251,707	-	-	-	-	-	-	-	-	-	-	-	-	-	-	251,707
38108000 GOLD LINE PHASE II				-	289,001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	289,001
50108000 FED TRANSIT ACT PROGRAMMING				-	85,810	-	-	-	-	-	-	-	-	-	-	-	-	-	-	85,810

EXPENDITURES	GENERAL		SPECIAL REVENUE										TOTAL
	LOCAL	LTF, P&A	LTF/STAF RAIL	LTF/STAF PASS THROUGH	REG FEES	VALLEY LOCAL ADM	MT/DES LOC/ADMIN	MAJOR PROJECTS	VALLEY RAIL	VALLEY E&H	VALLEY TIME	GRANTS/OTHER REVENUE	
TRANSPORTATION PROGRAMMING AND FUND ADMINISTRATION PROGRAM													
502080000 TDA ADMINISTRATION	-	350,000	-	-	-	-	-	-	-	-	-	-	350,000
504080000 MEASURE I ADMIN-VALLEY	-	-	-	-	-	208,748	-	-	-	-	-	-	208,748
505080000 MEASURE I ADMIN-MT/DESERT GENERAL	-	-	-	-	-	-	158,611	-	-	-	-	-	158,611
506080000 LOCAL TRANSPORTATION FUND	-	-	-	71,734,310	-	-	-	-	-	-	-	-	71,734,310
507080000 STATE TRANSIT ASSISTANCE FUND	-	-	-	12,975,000	-	-	-	-	-	-	-	-	12,975,000
513080000 MEASURE I VALLEY E&D	-	-	-	-	-	-	-	-	7,050,000	-	-	-	7,050,000
907080000 DEBT SERVICE-BIG BEAR/92 ISSUE	-	-	-	-	-	-	108,200	-	-	-	-	-	108,200
908080000 DEBT SERVICE-MT/JUNINCORPORATED/92 ISSUE	-	-	-	-	-	-	45,986	-	-	-	-	-	45,986
918000000 VALLEY MEASURE I LOCAL	-	-	-	-	-	22,577,225	-	-	-	-	-	-	22,577,225
918071000 MT/DESERT MEASURE I LOCAL	-	-	-	-	-	-	23,012,807	-	-	-	-	-	23,012,807
946080000 DEBT SERVICE - BARSTOW/96 ISSUE	-	-	-	-	-	-	743,295	-	-	-	-	-	743,295
950080000 DEBT SERVICE - YUCCA VALLEY/01 ISSUE B	-	-	-	-	-	-	166,876	-	-	-	-	-	166,876
TOTAL TRANSP PROG & FUND ADMIN PROGRAM	-	350,000	-	84,709,310	-	22,786,973	21,235,775	-	7,060,000	-	-	-	139,131,053
PROGRAM SUPPORT /COUNCIL OF GOVERNMENTS													
104080000 INTERGOVERNMENTAL RELATIONS	28,653	-	-	-	-	374,190	21,792	89,474	-	-	-	-	514,109
490080000 COUNCIL OF GOVTS NEW INITIATIVES	344,926	-	-	-	-	-	-	-	-	-	-	-	344,926
503080000 LEGISLATION	-	-	-	-	-	328,405	33,585	50,000	-	-	-	-	411,990
605080000 PUBLICATIONS & PUBLIC OUTREACH	-	-	-	-	-	465,157	10,897	-	-	-	-	-	476,054
805080000 BUILDING OPERATIONS	-	-	-	-	-	-	-	-	-	-	-	60,000 RAR	60,000
806080000 BUILDING IMPROVEMENTS	-	-	-	-	-	-	-	-	-	-	-	500,000 RAR/IFED	500,000
942080000 FINANCIAL MANAGEMENT	-	-	-	-	-	277,858	16,345	40,000	-	-	-	-	334,203
TOTAL PROGRAM SUPPORT/COUNCIL OF GOVTS	373,579	-	-	-	-	1,446,610	82,619	179,474	-	-	-	560,000	2,641,282
TOTAL NEW EXPENDITURES	9,495,014	3,825,449	13,624,303	84,709,310	1,800,193	24,654,666	24,355,144	73,319,050	-	7,050,000	1,390,454	53,816,371	298,039,954

\* GRANT KEY -  
PPM - PLANNING, PROGRAMMING, MONITORING  
RAR - RAIL ASSET REVENUE

San Bernardino Associated Governments  
**Budget Summary - Recap**  
 Fiscal Year 2007/2008

GENERAL		SPECIAL REVENUE													TOTAL	
	LOCAL	LTF	P&A	LTF	STAF RAIL	LTF/STAF THROUGH	REG FEES	VALLEY LOCAL ADM	LOC/ADMIN	MT/DES	MAJOR PROJECTS	VALLEY RAIL	VALLEY E&H	VALLEY TIME	GRANTS/OTHER REVENUE	
ESTIMATED FUND BALANCE FOR FISCAL YEAR 2006/2007	280,714	1,667,578	1,807,697	86,616,200	562,781	2,873,287	37,208	76,133,092	-	9,447,917	6,256,690	6,182,397				191,865,56
TOTAL NEW REVENUES	9,267,215	2,993,516	13,624,303	96,114,419	1,738,000	23,799,979	24,317,936	79,352,126	9,441,252	7,077,917	2,363,334	50,916,315				321,006,31
TOTAL NEW EXPENDITURES	9,495,014	3,825,449	13,624,303	84,709,310	1,800,193	24,654,666	24,355,144	73,319,050	-	7,050,000	1,390,454	53,816,371				298,039,95
EXCESS OF NEW REVENUES OVER/UNDER NEW EXPENDITURES	(227,799)	(831,933)	-	11,405,109	(62,193)	(854,687)	(37,208)	6,033,076	9,441,252	27,917	972,880	(2,900,056)				22,966,35
ESTIMATED REVENUES BUDGETED PRIOR YEARS	400,000	-	4,232,300	-	-	-	-	-	-	-	-	28,150,002				32,782,30
ESTIMATED ENCUMBRANCES	(400,000)	(664,184)	(4,403,240)	(79,116,200)	(40,000)	(50,000)	-	(12,607,368)	-	(2,200,400)	-	(30,027,899)				(129,509,29
OPERATING TRANSFER	-	-	-	-	-	-	-	9,441,252	(9,441,252)	-	-	-				
ESTIMATED FUND BALANCE FOR FISCAL YEAR 2007/2008	52,915	171,461	1,636,757	18,906,109	460,588	1,988,600	(9)	79,000,051	-	7,275,434	7,229,570	1,404,444				118,104,93

## Program Overview

The 2007/2008 SANBAG budget is organized into six distinct program areas containing new budget requirements of \$298,039,954. New budget requirements and estimated encumbrances from Fiscal Year 2006/2007 equate to a total estimated budget of \$427,549,245 for 2007/2008. Within these program areas, ninety-one specific tasks are budgeted. The table below lists the six programs contained in the SANBAG budget which direct the financial and human resource expenditures of the agency for the 2007/2008 budget year.

<b>SANBAG Program Budgets</b>			
	<b>2005/06 Actual</b>	<b>2006/07 Budget As of 02/07/07</b>	<b>2007/08 Proposed</b>
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,509,291</b>
Regional & Quality of Life Program	5,476,510	6,587,410	6,438,285
Subregional Transportation Planning & Programming	2,299,792	11,944,004	4,599,845
Project Development Program	140,476,326	214,490,785	128,470,105
Transit/Commuter Rail Program	11,295,903	19,939,387	16,759,379
Transportation Program & Fund Administration	129,990,751	171,298,667	139,131,058
Program Support/Council of Governments	1,890,541	2,700,438	2,641,282
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$298,039,954</b>
<b>TOTAL</b>	<b>\$291,429,823</b>	<b>\$426,960,690</b>	<b>\$427,549,245</b>

The pie chart entitled *Budgeted Expenditures* is a graphic representation of the expenditures contained in this budget depicted by program. It is notable that over 96% of the total expenditures will fall into the Project Development, Transit/Commuter Rail, and Transportation Program and Fund Administration Programs for the new budget activity. These three programs include the substantial investments by SANBAG in highway construction, commuter rail operations and pass-through funds for local transit and street improvements within San Bernardino County.

Total budgeted expenditures for Fiscal Year 2007/2008 of \$427,549,245 increased by 4.1% from Fiscal Year 2006/2007 budgeted expenditures of \$392,325,566.

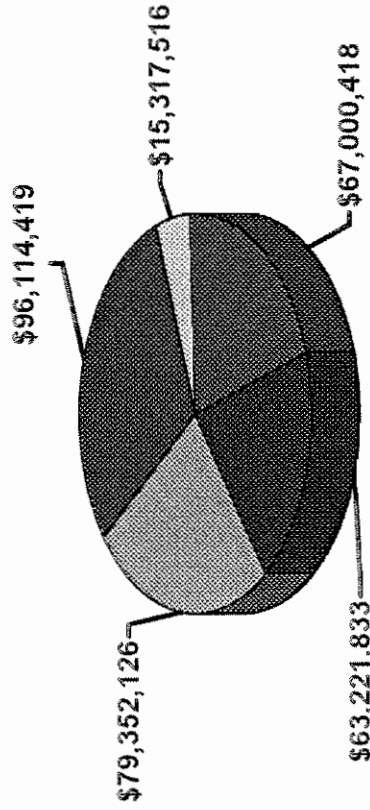
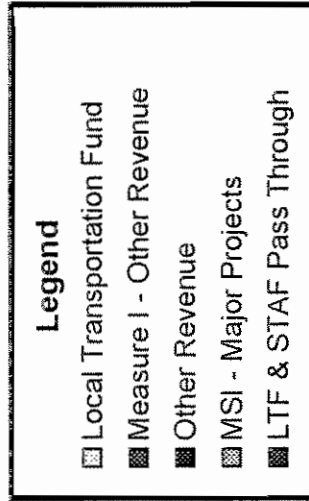
A complete listing of the tasks contained in the six programs is included in this section of the budget document on the table entitled *Task Listing Fiscal Year 2007/2008*.

# San Bernardino Associated Governments

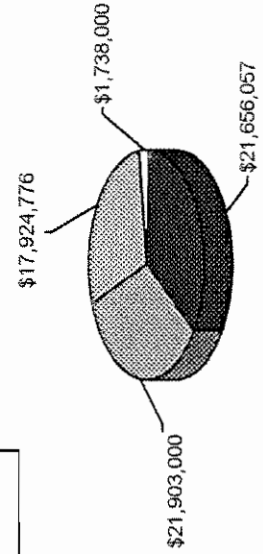
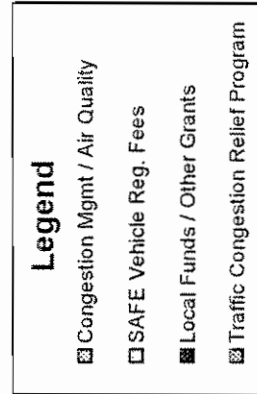
## Estimated Revenues \$321.0 Million

Fiscal Year 2007/2008

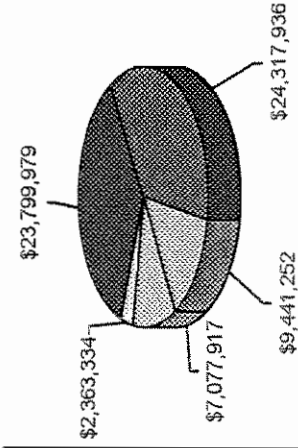
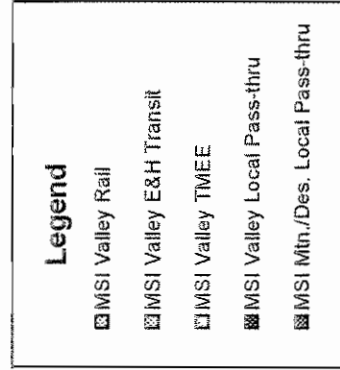
Estimated Revenues (2007-2008)



Detail of Other Revenue



Detail of Measure I - Other



## Regional and Quality of Life Program Budget

The Regional and Quality of Life Program represents those tasks relating to policies and projects of a regional scope, generally extending beyond San Bernardino County boundaries to adjoining counties and the region. This program budget includes continuation of tasks related to inter- and intra-county ridesharing, improvement of air quality, the call box program, regional planning, and development of San Bernardino County policies in the context of regional issues.

		Regional & Quality of Life Program Task Listing		
		2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>		<b>\$0</b>	<b>\$0</b>	<b>\$178,584</b>
10108000	Air Quality Planning	51,492	62,995	70,187
10208000	Air Quality Implementation	58,286	64,600	76,293
11008000	Regional Transportation Planning	137,418	102,808	80,536
11108000	Freight Movement	352,052	198,311	230,573
11208000	Regional Growth Forecast Develop.	32,992	448,087	101,128
11608000	Inland Trans. Corridor Plan/CETAP	0	125,163	29,128
40608000-A	Rideshare Management	209,264	298,884	868,345
40608000-B	Inland Empire Commuter Services	323,339	331,400	346,080
40608000-C	Rideshare Incentive Programs	470,271	527,600	553,980
40608000-D	Regional Rideshare Programs	213,074	289,500	360,360
70208000	Call Box System	2,144,518	2,312,718	1,478,049
70408000	Freeway Service Patrol/State	763,749	1,571,089	1,560,720
70508000	Freeway Service Patrol/I-10	0	94,569	68,984
70708000	Freeway Service Patrol/SR60/I-215	0	0	400,931
70608000	Intelligent Transportation System	51,854	65,463	104,447
81208000	Clean Fuels Implementation	55,245	94,223	108,544
0611300	I-15 Intermodal Corridor Study	12,818	0	0
<b>Total New Budget</b>		<b>\$0</b>	<b>\$0</b>	<b>\$6,438,285</b>
<b>Total Actual/Planned Program Budget</b>		<b>\$5,476,510</b>	<b>\$6,587,410</b>	<b>\$6,616,869</b>

This program contains several generic tasks that relate to SANBAG staff participation in the regional planning process of an on-going nature. Air Quality provides for several staff members to participate with both the South Coast Air Quality Management District (SCAQMD) and the Mojave Desert Air Quality Management District (MDAQMD) in the development of rules and implementation of programs, particularly in the area of mobile source emission reduction.

This program of tasks provides for active participation of SANBAG staff and Board of Directors with the Southern California Association of Governments (SCAG), as well as other regional

organizations. Of particular importance is participation in regional decision-making processes and on the various committees. Cooperative work with SCAG, Western Riverside Council of Governments (WRCOG) and Riverside County Transportation Commission (RCTC) provides support to other goods movement studies and SCAG modeling efforts. The study includes participation from the respective city and county member agencies, the California Trucking Association and other interested parties. The SANBAG role is to coordinate the activities of the project steering committee, provide guidance to the consultant in collection of data, review collected data and analysis results, and provide comments on consultant products.

Several tasks included in this program relate to ridesharing activities, which are essential to gaining maximum utility from highway investments and to insuring programmatic support for the high-occupancy vehicle lane investments. Ridesharing outreach and incentive programs serving San Bernardino County residents are managed by SANBAG staff through contractors operating in both San Bernardino and Riverside Counties.

This program also includes a number of tasks which are funded by SCAG for studies on high priority issues related to both highway and aviation goods movement affecting San Bernardino County. In some cases, the contractors performing the work are paid through SCAG, although the project is managed by SANBAG staff. The SANBAG budget reflects only SANBAG staff costs that are contributed as match to the SCAG funded project.

The Regional and Quality of Life Program tasks serve to meet the Board approved SANBAG goals by funding SANBAG staff involvement in specific planning activities necessary for inclusion of priority projects in the regional plans of the metropolitan planning agency and the air quality management districts. They also promote cooperative program planning and implementation with regional partners where effectiveness and economies can be achieved.

### **Subregional Transportation Planning and Programming Budget**

This program represents the continuing responsibilities of the agency relative to comprehensive transportation planning, congestion management, modeling and forecasting, and focused transportation study efforts. The tasks within this program relate to planning and services that are delivered within the County of San Bernardino.

Of primary importance in this program is the valley wide signal coordination program. Phased implementation of the San Bernardino Valley Coordinated Traffic Signal System Plan was adopted to upgrade and coordinate nearly 1,000 traffic signals on regionally significant arterial segments to achieve inter jurisdictional coordination throughout the Valley area. Additionally, there is a task which provides for activities related to meeting State and Federal data collection and monitoring requirements for transportation systems throughout San Bernardino County and developing transportation system performance data needed to support SANBAG's transportation planning and programming decisions.

**Subregional Transportation Planning & Programming  
Task Listing**

		<b>2005/06 Actual</b>	<b>2006/07 Budget As of 02/07/07</b>	<b>2007/08 Proposed</b>
<b>Anticipated Encumbrances</b>		<b>\$0</b>	<b>\$0</b>	<b>\$3,566,370</b>
20208000	Transp Modeling & Forecasting	153,903	108,848	145,295
20308000	Congestion Management	180,508	185,314	250,933
21308000	High Desert Corridor Studies	8,491	11,126	22,363
37308000	Federal/State Fund Administration	366,584	337,558	535,352
40408000	Comprehensive Transp. Plan	254,039	114,462	124,509
40508000	TMEE Programs Development	236,734	22,498	2,196
40908000	Data Development & Mgmt	165,896	254,227	179,765
41008000	Non-Motorized Transportation Plan	0	17,777	12,698
50008000	Transp. Improvement Program	223,031	161,959	211,693
52608000	Subregional Trans. Monitoring	13,425	34,346	116,112
60108000	County Trans. Commission - General	277,871	301,049	378,004
60908000	Agency Strategic Planning	148,524	483,576	136,885
61008000	Project Advancement Program	0	0	12,381
70108000	Valley Signal Coordination Program	353,137	7,710,727	2,044,555
94108000	Mt/Desert Planning/Proj. Develop.	775,007	1,526,000	202,812
94508000	Victor Valley Area Trans. Study	136,366	1,012,095	224,292
<b>Total New Budget</b>		<b>\$0</b>	<b>\$0</b>	<b>\$4,599,845</b>
<b>Total Actual/Planned Program Budget</b>		<b>\$2,666,376</b>	<b>\$12,281,562</b>	<b>\$8,166,215</b>

Several tasks within this program provide for the comprehensive, countywide planning of transportation systems and congestion management. SANBAG is charged with strategic planning for the system of arterial streets, freeways, rural highways, transit and commuter rail systems that increase mobility throughout the county.

Also included in this program are transportation studies that address corridor specific needs within subareas of the county. These studies are critical to determination of future facility needs and to qualify for discretionary funding sources allocated on a statewide basis.

These tasks serve to meet the Board approved SANBAG goals by providing for the planning, programming, and monitoring of transportation projects and the funding allocations which provide for their implementation. Adequate long range planning and allocations based upon sound technical information provides for development of the integrated system of highways, transit and commuter rail which serve the traveling public, as well as the efficient movement of goods to the county and the region.

## Project Development Program Budget

The Project Development Program budget is composed almost exclusively of tasks associated with implementation of the major freeway projects and is funded significantly by the Measure I Transportation Transactions and Use Tax. This program budget contains tasks associated with the full array of activities necessary for preparation, management, and construction of the major freeway projects. The budget for freeway design, construction, support and traffic mitigation contained in this program represent 51% of the total SANBAG new expenditures planned for Fiscal Year 2006/2007.

		Project Development Program Task Listing		
		2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>		<b>\$0</b>	<b>\$0</b>	<b>\$37,541,000</b>
81508000	Measure I Program Management	4,260,805	1,360,608	2,003,984
81608000	Rt. 71 Right of Way Acquisition	20,847	658,419	16,000
81808000	Rt. 71 Landscape Design/Const.	598,465	661,986	537,000
82008000	SR 210 Final Design	151,229	921,370	498,000
82208000	SR 210 Right of Way Acquisition	189,488	144,618	92,000
82408000	SR 210 Construction	71,193,113	66,866,125	14,244,510
82508000	I-10 Corridor Project Development	18,729,312	12,363	582,000
83008000	I-215 SanRiv Project Development	185,339	1,371,128	699,000
83408000	I-215 Final Design	5,063,765	5,127,725	1,002,000
83608000	I-215 Right of Way Acquisition	0	35,140,928	18,139,000
83808000	I-215 Construction	0	9,734,515	8,206,182
84008000	I-215 Barton Road Interchange	0	82,244	836,000
84108000	I-10 Riverside Interchange	0	5,667,824	86,000
84208000	I-10 Tippecanoe Interchange	125,889	423,456	190,000
84308000	I-10 Live Oak Canyon	0	4,797,853	7,626,557
84408000	Sr30/210 Victoria Avenue	0	253,419	0
84508000	I-215 Mt. Vernon Wash. Interchange	0	500,000	407,000
86008000	I-10 Lane Addition-Redlands	0	24,384,006	14,203,083
86208000	I-10 Westbound Lane Add-Yucaipa	0	745,264	2,162,000
87008000	Hunts Lane Grade Separation	0	2,960,620	762,778
87108000	State St/Univ. Parkway Grade Sep	2,002,253	8,032,840	11,424,557
87208000	Ramona Avenue Grade Separation	0	5,060,524	5,506,557
87908000	Colton Cross BNSF/UPRR Grade Sep	0	1,041,397	569,000
88008000	I-15/I215 Devore Interchange	0	523,600	565,000
93108000	Debt Service - Major/97 Issue	10,528,681	10,521,981	10,529,169
94408000	Debt Service - Major/96 Issue	5,667,704	5,668,504	5,818,268
94808000	Debt Service - Major/01 Issue A	11,655,688	11,722,563	11,659,063
94908000	Debt Service - Major/01 Issue B	10,103,749	10,104,905	10,105,397
<b>Total New Budget</b>		<b>\$0</b>	<b>\$0</b>	<b>\$128,470,105</b>
<b>Total Actual/Planned Program Budget</b>		<b>\$140,476,326</b>	<b>\$214,490,785</b>	<b>\$166,011,105</b>

The construction projects provided for in this program are along specific freeway corridors in the Valley portion of San Bernardino County. Of prime significance is the remaining Route 210 construction to be accomplished during the fiscal year.

Tasks in the Project Development Program serve to meet the Board approved SANBAG goals by providing the project preparation and actual construction of freeway facilities. Progress on these projects continue to accomplish important benchmarks in meeting SANBAG's commitment to the public under the Measure I Transportation Transactions and Use Tax approved in 1989 by San Bernardino County voters.

### **Transit/Commuter Rail Program**

Tasks related to SANBAG's responsibilities in conjunction with transit systems, social service transportation, and the commuter rail system, is all budgeted in the Transit/Commuter Rail Program budget.

SANBAG's responsibilities relating to oversight and technical assistance to transit operators is found in several of the tasks included in this program. These tasks provide for assistance and oversight of the urban area transit operations, Omnitrans and Victor Valley Transit Authority, as well the transit operators in the rural communities of Barstow, Morongo Basin, Needles, and the San Bernardino Mountains. Operational reviews of two of the rural systems will be conducted during the year. In addition, SANBAG will be responsible for developing a public transit-human services transportation coordination plan for the County. All of the remaining activities relating to planning, technical assistance, and oversight responsibilities of urban and rural transit systems are continued at moderate levels.

Several tasks contained in this program fund the administration, operation, and capital expenses of the commuter rail service in the San Bernardino Valley Subarea. During Fiscal Year 2004/2005, the Metrolink San Bernardino Line transported 3.3 million annual passengers. The Southern California Regional Rail Authority (SCRRA) has now reached a point where the financing required for new capital projects is becoming increasingly difficult to obtain and the new sources of funding are being sought. SANBAG will be seeking additional Federal and State funding for additional capacity improvements on the San Bernardino line, the construction of new rolling stock storage and maintenance facility in the Inland Empire and the purchase of additional rolling stock. In addition, SANBAG will continue to work toward extending the Metro Gold Line to Montclair and implementing passenger rail service between San Bernardino and Redlands.

These tasks serve to meet the Board approved SANBAG goals by funding modal alternatives of transit and commuter rail for the residents of San Bernardino County's rural areas and urban centers.

Transit/Commuter Rail Program Task Listing				
		2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>		\$0	\$0	\$6,606,737
30908000	General Transit	184,960	390,880	416,389
31508000	Omnitrans	46,166	60,100	56,770
31608000	Barstow-County Transit	6,754	23,998	125,180
31708000	Victor Valley Transit	25,127	40,427	37,749
31808000	Morongo Basin Transit	8,986	129,686	30,770
31908000	Social Service Tran. Plan	93,829	291,065	161,348
32008000	Needles Transit	8,259	12,305	15,297
32108000	Mountain Area Transit	17,282	126,492	30,670
35208000	General Commuter Rail	354,747	704,626	653,485
37708000	Commuter Rail Operating Exp.	6,451,695	7,539,900	8,360,000
37808000	Speedway Rail Operating Exp.	248,383	256,175	180,900
37908000	Commuter Rail Capital Expenses	3,151,292	9,786,914	5,264,303
38008000	Redlands Rail Feasibility Study	66,303	222,460	1,051,707
38108000	Gold Line Phase II	632,119	354,360	289,001
50108000	Federal Transit Act Programming	31,879	110,340	85,810
<b>Total New Budget</b>		<b>\$0</b>	<b>\$0</b>	<b>\$16,759,379</b>
<b>Total Actual/Planned Program Budget</b>		<b>\$11,327,782</b>	<b>\$20,049,728</b>	<b>\$23,366,116</b>

### Transportation Program and Fund Administration

This program contains tasks that are most central to SANBAG's role as the County Transportation Commission and relate directly to the administration and allocation of resources for the implementation of transportation projects. These tasks support the policy considerations that lead to prioritization of transportation projects, as well as the allocation and administration of both State and Federal transportation funds coming to San Bernardino County.

Tasks in this program reflect the high dollar value of the Measure I Transactions and Use Tax revenue which is passed through to cities and the county for local street projects, totaling over \$45 million in Fiscal Year 2006/2007. Approximately 97% of these funds are directed to the road priorities determined by local jurisdictions on their local streets, while a small amount in the Mountain/Desert jurisdictions is made available for elderly and persons with disabilities transit fare subsidies and service enhancements. In the Valley area, over \$6.7 million will be allocated to subsidize transit service and fares for the elderly and persons with disabilities served by the

Valley transit operator, Omnitrans. It also reflects the inclusion of the distribution of Local Transportation Fund and State Transit Assistance Fund revenues to local transit operators and Mountain/Desert jurisdictions for local street projects.

<b>Transportation Program and Fund Administration Task Listing</b>			
	2005/06 Actual	2006/07 Budget As of 02/07/07	2007/08 Proposed
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$81,316,600</b>
50208000 TDA Administration	282,838	319,855	350,000
50408000 Measure I Admin-Valley	104,545	255,614	208,748
50508000 Measure I Admin-Mt./Desert General	92,140	152,679	158,611
50608000 Local Transportation Fund-Pass Through*	68,439,578	98,600,563	71,734,310
50708000 State Transit Assistance Fund-Pass Through*	5,757,046	17,554,696	12,975,000
51308000 Measure I Valley E&D	5,839,590	7,312,973	7,050,000
90708000 Debt Service - Big Bear/92 Issue	108,183	108,183	108,200
90808000 Debt Service - Mt./Unincorp./92 Issue	45,926	45,926	45,986
9180000 Valley Measure I Local	23,986,315	22,577,225	22,577,225
9180100 Mt./Desert Measure I Local	24,027,900	23,012,810	23,012,807
94608000 Debt Service - Barstow/96 Issue	741,850	743,850	743,295
95008000 Debt Service - Yucca Valley/01 Issue B	166,376	166,395	166,876
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$139,131,058</b>
<b>Total Actual/Planned Program Budget</b>	<b>\$129,592,287</b>	<b>\$170,850,769</b>	<b>\$220,447,658</b>

*\*Local Transportation Fund-Pass Through and State Transit Assistance Fund-Pass Through were not included in budgets prior to Fiscal Year 2006/2007. Data for Fiscal Year 2005/06 Actual is provided above for comparison purposes only.*

Numerous tasks are also dedicated to the administrative functions performed by SANBAG as authorized in the Transportation Development Act, Measure I Transactions and Use Tax, and Federal Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU).

The tasks in the Transportation Program and Fund Administration serve to meet the Board approved SANBAG goals by efficient and effective administration of transportation funds. It also provides a flexible source of transportation funding directed to local governments to allow them to meet transportation priorities of their local communities. This flexible source of transportation funding additionally provides for leveraging of other resources to maximize the benefit of funds available to municipalities.

## Program Support/Council of Governments Program Budget

The set of tasks collected in the Program Support/Council of Governments Program provide general services and support to the entire array of programs contained throughout this budget. This includes tasks related to fulfilling general activities of SANBAG as a Council of Governments, as well as the basic support provided in the areas of financial management, legislative advocacy, intergovernmental relations, and public information.

Program Support/Council of Governments				
Task Listing				
		2005/06	2006/07	2007/08
		Actual	Budget As of 02/07/07	Proposed
<b>Anticipated Encumbrances</b>		<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>
10408000	Intergovernmental Relations	374,669	491,108	514,109
49008000	Council Of Govts New Initiatives	0	279,843	344,926
50308000	Legislation	433,645	540,847	411,990
60508000	Publications & Public Outreach	487,674	499,608	476,054
80508000	Building Operations	222,472	406,000	60,000
80608000	Building Improvements	0	0	500,000
94208000	Financial Management	372,080	483,032	334,203
<b>Total New Budget</b>		<b>\$0</b>	<b>\$0</b>	<b>\$2,641,282</b>
<b>Total Actual/Planned Program Budget</b>		<b>\$1,890,541</b>	<b>\$2,700,438</b>	<b>\$2,941,282</b>

The Publications and Public Outreach task contained in this program provides for a variety of programs and materials that educate the public on the activities of SANBAG. It is through these activities that the public can participate in the transportation planning processes conducted by SANBAG. It is also through this task that SANBAG works with local economic development interests, business groups, and transportation coalitions to further those infrastructure projects that serve to enhance the local economy.

The Intergovernmental and Legislative tasks contained in this program are essential to the on-going work with state and federal legislators; local, state and federal agencies; and regional transportation agencies to assure that transportation funding and project preparation are progressing relative to priorities established by the SANBAG Board. SANBAG has been particularly successful in the sponsorship of legislative proposals that improve the administrative processes performed by SANBAG.

The tasks in the Program Support/Council of Governments Program serve to meet the Board approved SANBAG goals by providing for on-going work with local, state, and federal officials toward meeting the needs of SANBAG member jurisdictions. These relationships allow for SANBAG to work with private community organizations and the general public to address their transportation concerns. They also provide for SANBAG to serve as a facilitator and catalyst for addressing the mutual issues of concern to the SANBAG membership.

**San Bernardino Associated Governments**  
**Indirect Cost Allocations**  
**Fiscal Year 2007/2008**

<b>Line Items</b>	<b>2005/06 Actual</b>	<b>2006/07 Budget As of 2/7/07</b>	<b>2007/2008 Proposed</b>
Salaries	600,453	633,506	722,208
Fringe Allocation	494,709	473,609	613,817
Auditing	90,959	102,261	110,000
Building	173,927	216,000	370,000
CNG Van	1,028	2,000	2,000
Commissioners Fees	41,000	0	0
Communication	26,010	30,000	50,000
Consulting Fees	250	25,000	25,000
Contributions to Other Agencies	0	100,000	0
County Charges	48,079	42,000	50,000
Custodial Services			0
Fixed Assets	77,797	40,166	120,000
Insurance	548,719	636,000	475,000
Inventorial Equipment	28,668	85,000	58,000
IT Prof Services & Software	272,121	235,000	405,000
IT Hardware	0	32,500	47,000
Maintenance of Equipment	3,602	14,000	26,000
Meeting Expense	8,290	6,966	7,966
Mileage Reim/Nonemployee	6,652	5,000	7,000
Mileage Reim/Sanbag Only	511	5,000	5,000
Office Expense	94,184	80,000	80,500
Postage	10,753	20,000	20,000
Printing/Public Info. Act.	32,644	0	10,400
Professional Service	212,295	200,000	215,000
Records Storage	11,435	9,000	9,000
Training	18,819	27,000	24,000
Travel Air	994	4,000	4,000
Travel Allowance	47,353	50,000	50,000
Travel-Other	18,693	15,609	9,000
Utilities	34,367	40,000	45,000
<b>Total New Budget</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,571,451</b>
<b>Total Actual/Planned Budget</b>	<b>\$ 2,904,954</b>	<b>\$ 3,131,617</b>	<b>\$ 3,571,451</b>

## *Minute Action*

AGENDA ITEM: 6

**Date:** April 11, 2007

**Subject:** Organizational Re-Alignment

**Recommendation:\*** Adopt the conceptual strategy for SANBAG organizational re-alignment required for implementation of Measure I 2010-2040.

**Background:** The blueprint for SANBAG's organizational re-alignment is presented as a strategy for moving forward over the next two to three years in preparation for the implementation of Measure I 2010-2040. The re-alignment proposal will require a number of changes to the organizational structure, employee classifications, reporting authority, and consequential salary schedules. Each of these elements requires detailed justification and approval by the SANBAG Board of Directors.

The proposed organizational re-alignment was developed as an element of the Executive Director's work program, which required a review of the current organizational chart, analysis of departmental resources, and recommendations for changes required to deliver Measure I 2010-2040. The proposed organizational re-alignment was presented to the SANBAG Board in December 2006 and to Administrative Committee in February 2007. The proposed re-alignment as been refined as a result of input received during those presentations.

This item proposes the following schedule for consideration of organizational realignment components to be implemented in 2007/2008:

1. Adoption of the conceptual strategy for SANBAG organizational re-alignment in April/May 2007.
2. Consideration of five new positions as part of the FY 2007/2008 budget adoption. April/May/June 2007.

\*

*Approved  
Administrative Committee*

*Date:* \_\_\_\_\_

*Moved:*

*Second:*

*In Favor:*

*Opposed:*

*Abstained:*

*Witnessed:* \_\_\_\_\_

3. Review of salary survey and proposed equity adjustments for the SANBAG Administrative/Professional Group. May/June 2007.
4. Consideration of position reclassifications for three existing positions. May/June 2007.
5. Schedule consideration of additional elements of the organizational re-alignment in the following fiscal year, or as may be required.

Appropriate justification and financial impact for each of these actions will be presented for policy consideration. Each of the elements of re-alignments listed above will be submitted to the SANBAG Administrative Committee for review and for recommendation to the full Board of Directors for action. The financial implications of these actions are being anticipated in development of the proposed FY 2007/2008 SANBAG budget.

The recommendations for organizational re-alignment are delivered from the following perspective:

1. Risk Management
2. Proactive Involvement v. Reactive Representation
3. Organizational Depth
4. Succession Planning

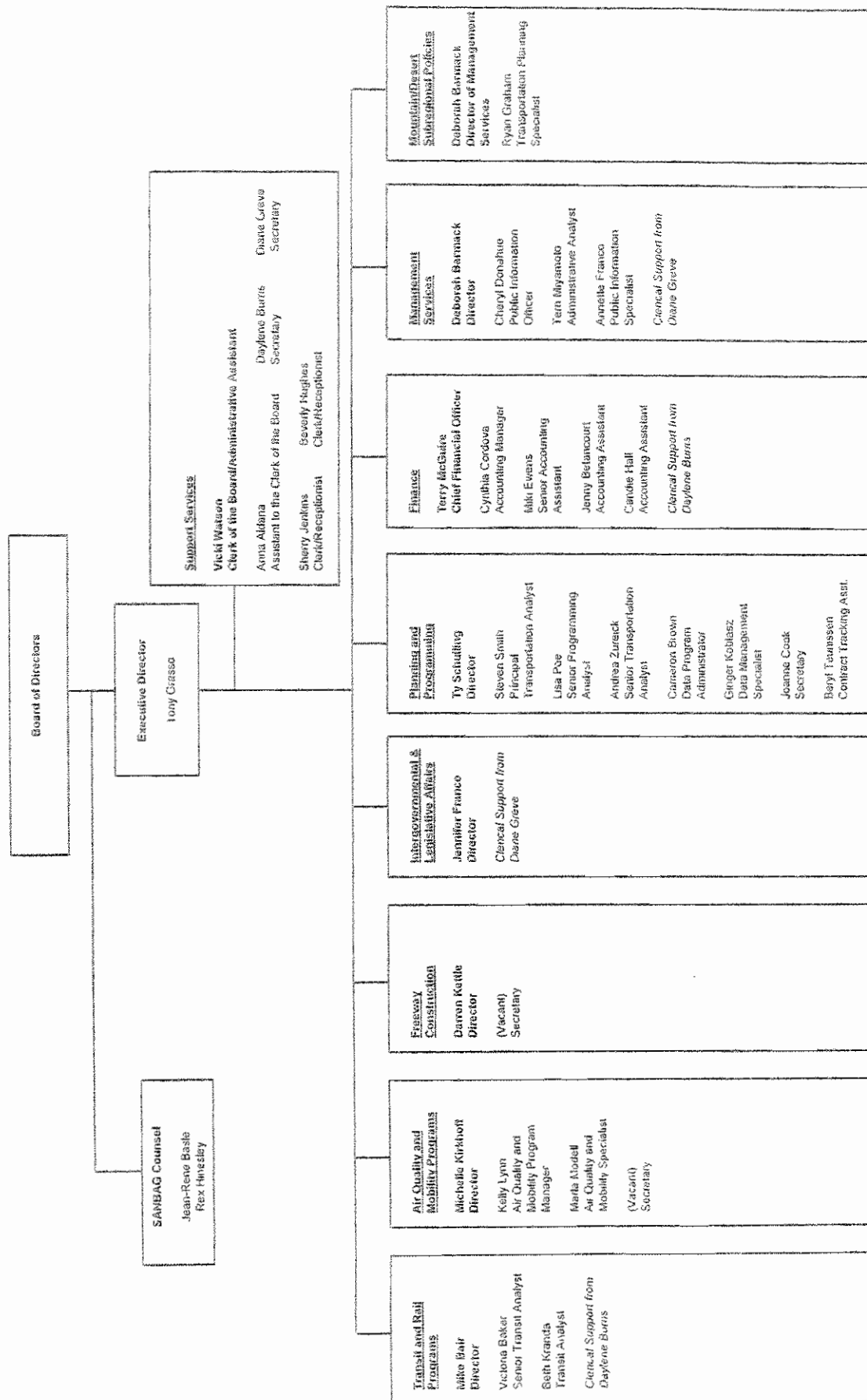
The current SANBAG organization chart and the proposed organizational re-alignment chart are attached. The re-alignment chart represents recommendations and organizational structure which will be considered over the next two to three years.

**Financial Impact:** Adoption of the conceptual organizational re-alignment plan has no immediate impact to the 2006/2007 adopted budget. Consideration of the various components of the plan will have considerable financial impact and will be detailed at each step of implementation.

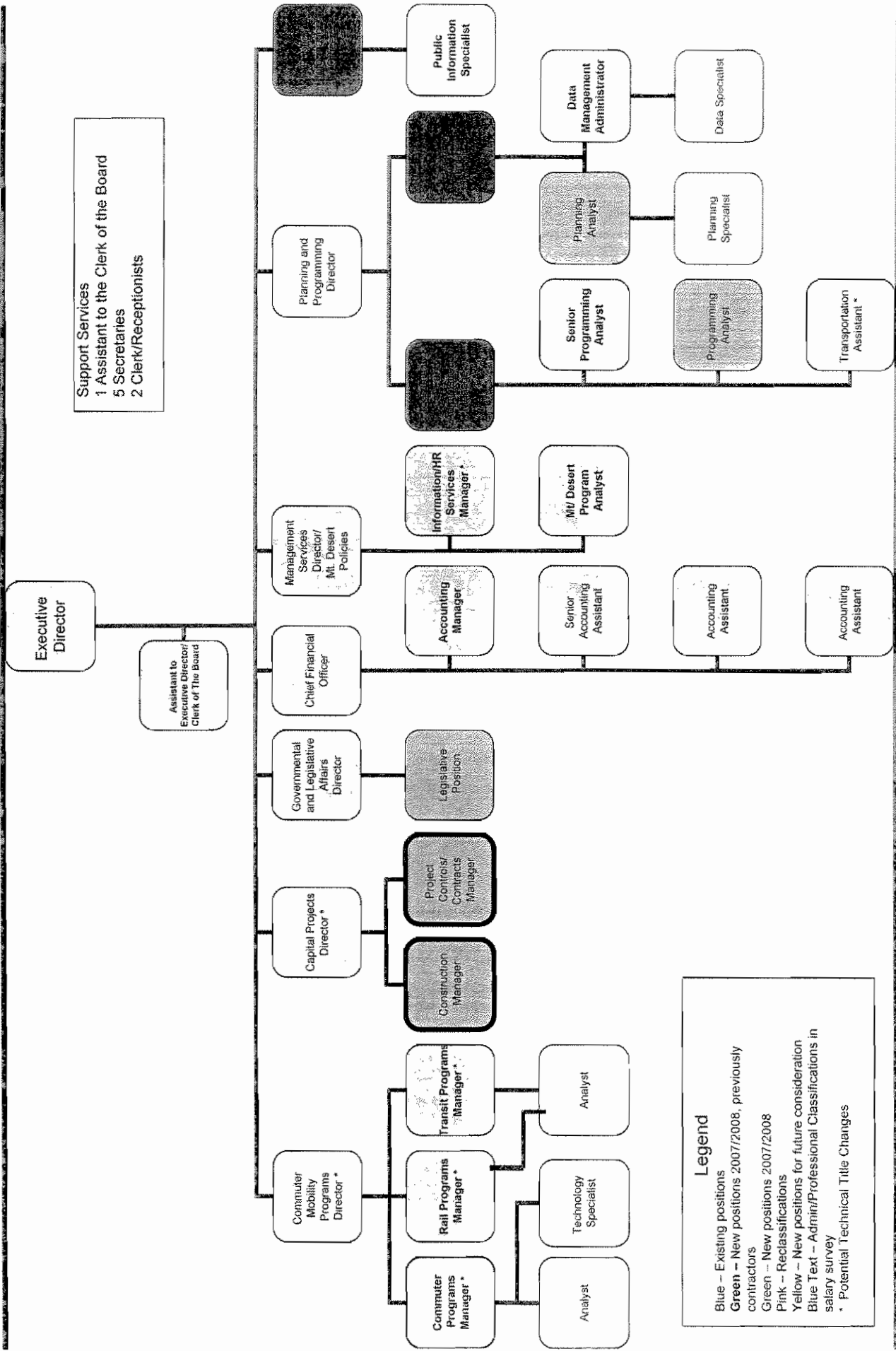
**Reviewed By:** The organizational re-alignment was discussed at the December 2006 Board of Directors meeting and the February 2007 Administrative Committee meeting.

**Responsible Staff:** Tony Grasso, Executive Director

# SANBAG Organization Chart – Staffing



# Proposed Organizational Re-Alignment Plan



- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

### *Minute Action*

AGENDA ITEM: 7

**Date:** April 11, 2007

**Subject:** Request for Proposal (RFP C08003) for Insurance Brokerage Services

**Recommendation:**\* Authorization and approval to release RFP 08-003 for SANBAG Insurance Brokerage Services.

**Background:** Marsh Risk Management Services has been the SANBAG Insurance Broker since 2001. Prior to Marsh, AON Risk Management Services served as the Insurance Broker.

Pursuant to policy direction, SANBAG has required that this type of contract be awarded on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services at a fair and reasonable price to SANBAG. Such selection shall take into consideration prior experience of the firm and/or representatives, understanding of work to be completed, knowledge of the working environment, and particular skills and expertise of the firm and/or representatives proposed for the function.

Included in the agenda packet is a copy of the RFP for the Insurance Brokerage services. The RFP defines the schedule for the selection process, the purpose of the request and the evaluation process and a list of issues expected to be addressed in the response.

*Approved  
Administrative Committee*

*Date:* \_\_\_\_\_

*Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*In Favor:* \_\_\_\_\_ *Opposed:* \_\_\_\_\_ *Abstained:* \_\_\_\_\_

*Witnessed:* \_\_\_\_\_

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***Financial Impact:*** There is no financial impact of this item at this time.

***Reviewed By:*** This item is scheduled for review by the Administrative Committee on April 11, 2007.

***Responsible Staff:*** Terrence J. McGuire, Chief Financial Officer

**San Bernardino County Transportation Authority**  
**Request for Proposal No. 08-003**  
**Insurance Brokerage Services**

**I. Introduction**

On November 7, 1989, the voters of San Bernardino County approved Measure I, authorizing a ½% sales tax for transportation purposes for 20 years. The original estimates were that the funding for this twenty-year program would amount to over \$1.8 billion. In 2004, the voters approved an extension of Measure I for 30 years to 2040. The legislation provides for the San Bernardino County Transportation Authority (the Authority) to administer these funds. The Authority is composed of twenty-nine member board representing the cities of Adelanto, Barstow, Big Bear Lake, Chino, Chino Hills, Colton, Fontana, Grand Terrace, Hesperia, Highland, Loma Linda, Montclair, Needles, Ontario, Rancho Cucamonga, Redlands, Rialto, San Bernardino, Twentynine Palms, Upland, Victorville, and Yucaipa; the Towns of Apple Valley and of Yucca Valley; the San Bernardino County Board of Supervisors; an appointee from the Governor (Caltrans).

San Bernardino Associated Governments (SANBAG) is the umbrella joint powers agency where the Board of Directors also serves as the County Transportation Commission, the County Transportation Authority, the County Congestion Management Agency, and the Service Authority for Freeway Emergencies. Proposers should understand that for insurance purposes the organization, by whatever name, is essentially one and the same.

AON Risk Management Services was the Authority's broker up to 2001. Marsh Risk Management Services has been the Authority's broker since 2001. The Authority's renewal date for all policies is December 1, 2007.

This Request for Proposal (RFP) describes the Authority's needs for investment advisory services. It is organized into the following sections:

- I. Introduction
- II. Purpose of the Request
- III. Evaluation Process
- IV. Selection Timetable
- V. Scope of Service
- VI. Format for Proposals
- VII. Award of the Contract

## **II. Purpose of the Request**

### **A. General Statement**

SANBAG is inviting proposals for insurance brokerage services. The successful firm will assume responsibility for marketing the program and related services. No markets should be contacted until authorized to do so by SANBAG. Market contact initiated prior to authorization from SANBAG will disqualify the involved firm.

## **III. Evaluation Process**

### **A. General Description**

1. Firms are requested to respond to this solicitation in the manner more fully described in Section V below.
2. SANBAG and local agency staff will review and evaluate the responses received against the evaluation criteria listed below.
3. The firms will be short listed by SANBAG and related agency staff members.

### **B. Evaluation Criteria**

The following criteria will be considered in evaluating the responses received:

1. Qualification and experience of the firm. This will be evaluated based on the breadth and depth of the firm's experience as a whole in the performance of comparable insurance brokerage service assignments.
2. Qualification and experience of the individuals to perform the work. This will be based on the resume of the individuals who will actually oversee and perform the work, especially those senior staff committed to participation in the work.
3. Organization of the work and management plan. This will be based on the proposed approach to organizing, managing, and implementing the necessary task.
4. Demonstrated understanding of the Authority's needs and proposed method of approach.
5. References for comparable current or past assignments. This will be based on references from several clients where comparable work was performed.

6. Actual or Potential Conflict of Interest. This will be based on an assessment of the firms' client list and the extent to which the firm may represent transportation related entities whose interests may conflict with the Authority's.
7. Record of performance and demonstrated ability to produce quality work and meet schedules.
8. Office location and available resources.

#### IV. Selection Timetable

The following timetable will apply to this RFQ.

<u>Item</u>	<u>Date</u>
Release RFQ	May 2, 2007
Proposals Due – 5 pm	May 14, 2007
Determination of Short List	May 15 - 18, 2007
Interviews	May 24 - 25, 2007
Recommendation to Administrative Committee	June 13, 2007
Administrative Committee recommendation to the Board of Directors	July 11, 2007

#### V. Scope of Services

Once the firm has been selected, authorized to market the program and place the specified insurance coverage, they will also be responsible for providing the following services:

- A. Represent SANBAG in all future negotiations with insurers, underwriters, insurance regulatory authorities and other parties with regard to the SANBAG insurance program.
- B. Review the wording and accuracy of each policy, binder, certificate, endorsement or other document received from insurers.
- C. Verify the accuracy of all rates and premiums charged.
- D. Promptly submit originals of all policies and endorsements to SANBAG.
- E. Be available to answer questions from SANBAG personnel.
- F. Prepare insurance certificates and endorsements as requested by SANBAG.
- G. Issue binders, insurance certificates and endorsements to appropriate parties.

H. Run DMV checks

I. Develop standardized language identifying insurance requirements for contracts that SANBAG has with vendors.

**VI. Format for Proposals**

- A. Letter of Transmittal
- B. Executive Summary
- C. Table of Contents
- D. General Information-

A discussion of the firm including location of company headquarters, any branch offices, number of years in business and organization, and staff's qualification including relevant experience. Please include the name of the individual(s) assigned to this account along with a summary of their background.

Identify the number of public agencies for which your firm currently provides brokerage services.

Has the firm ever been terminated from a contract? Please describe the facts and circumstances in detail. Is the firm currently involved in any litigation?

E. Familiarity with Construction Projects --

Please discuss the firm's experience and understanding of the insurance requirements for major construction projects.

F. Contract Review

Please discuss your ability to train SANBAG staff on how to review vendor contracts for appropriate insurance levels.

G. References-

Provide a minimum five references of current similar engagements with other agencies (preferably governmental, including individuals whom we may contact for reference).

H. Submission of Proposals-

The offeror shall submit five copies of its proposal to:

Mr. Terrence J. McGuire  
Chief Financial Officer  
San Bernardino Associated Governments  
1170 West 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor  
San Bernardino, CA 92410-1715

Proposals must be received at the above address no later than 5:00 p.m. on May 14, 2007. Faxes will not be accepted. Proposals or proposal modifications will not be accepted after the closing date.

Any inquiries concerning this RFQ should be made to Mr. Terrence J. McGuire, Chief Financial Officer, (909) 884-8276, ext. 124.

No contacts of any kind shall be made with Board members, their staffs, or the Authority staff other than as provided above. It is intended that the selection shall be made on merit alone within the process set forth. Violation of this condition shall be cause for immediate termination of the proposal.

**VII. Award of Contract**

SANBAG reserves the right to reject any and all proposals. Award of the brokerage services contract will be made to the firm, in the sole opinion of SANBAG which will provide the best service, and best meets the needs of the SANBAG.

The terms and conditions of the work shall be set forth in a final brokerage services contract. The engagement shall be for three years with two one-year options that can be exercised only by written amendment.

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority  
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

### *Minute Action*

AGENDA ITEM: 8

**Date:** April 11, 2007

**Subject:** Selection of Vavrinek, Trine, Day & Co., LLP for SANBAG Auditing Services

**Recommendation:** \* Recommend approval of Vavrinek, Trine, Day & Co., LLP to provide SANBAG Auditing Services and authorize staff to negotiate Contract C07181 in a not to exceed amount of \$247,345 for a three year term and will be funded as described below in the Financial Impact Section; ISF08.

**Background:** In February 2007, the SANBAG Administrative Committee approved the release of a request for proposal (RFP 07-181) for SANBAG auditing services. In response to the RFP, seven firms submitted proposals. Firms that submitted proposals included:

Caporicci & Larson  
Lance, Soll & Lunghard, LLP  
Mayer Hoffman McCann P.C.  
McGladrey & Pullen  
Moreland & Associates, Inc.  
Rogers, Anderson Malody & Scott, LLP  
Vavrinek, Trine, Day & Co., LLP

*Approved*  
*Administrative Committee*

*Date:* \_\_\_\_\_

*Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*In Favor:* \_\_\_\_\_ *Opposed:* \_\_\_\_\_ *Abstained:* \_\_\_\_\_

*Witnessed:* \_\_\_\_\_

In March, proposals were reviewed by the selection committee, which consisted of three representatives from SANBAG staff, one SANBAG Board member and the Chief Deputy Auditor for San Bernardino County. Based on this review the selection committee short-listed four firms including:

Caporicci & Larson  
Mayer Hoffman McCann P.C.  
McGladrey & Pullen  
Vavrinek, Trine, Day & Co., LLP

Interviews were conducted by the selection committee on March 30, 2007. Interview panelists included the same five representatives from SANBAG and San Bernardino County that reviewed the responses to the Request for Proposal. At the conclusion of the interviews, the review committee unanimously selected Vavrinek, Trine, Day & Co., LLP. The strengths of Vavrinek, Trine, Day & Co., LLP are as follows:

- Extensive experience with local governments and transportation agencies
- Emphasis on working with SANBAG on accounting issues that are expected to be addressed
- Proactive schedule and approach for completing the requested services
- Headquarters in San Bernardino County

Finally and potentially most important, as SANBAG works to address financial reporting issues and issues related to the accounting information system and project management information system, the review committee concluded that Vavrinek, Trine, Day & Co., LLP offers the best mix of experience, staffing and knowledge to assist SANBAG in its efforts to improve its financial reporting and accounting systems related to SANBAG's numerous roles and responsibilities.

Vavrinek, Trine, Day & Co., LLP's fee proposal is an annual fixed fee of \$78,640 in the first year, \$82,383 in the second year and \$86,502 in the third year. The contract is expected to be subject to optional extension for two additional years. Based on a review of the fee proposals submitted by the other short listed firms, the proposed fee is within the current market range for public agency clients.

***Financial Impact:*** The recommended action is consistent with the SANBAG Fiscal Year 2007-2008 Budget. Future year contract costs will be budgeted as necessary in future year budgets; ISF08.

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***Reviewed By:*** This item is scheduled for review by the Administrative Committee on April 11, 2007.

***Responsible Staff:*** Terrence McGuire, Chief Financial Officer

**SANBAG Contract No. C07181**

by and between

San Bernardino Associated Governments

and

Vavrinek, Trine, Day & Company, LLP

for

Auditing Services**FOR ACCOUNTING PURPOSES ONLY**

<input checked="" type="checkbox"/> Payable	Vendor Contract # <u>C07181</u>	Retention:	<input checked="" type="checkbox"/> Original
<input type="checkbox"/> Receivable	Vendor ID <u>VTDC</u>	<input checked="" type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Amendment

**Notes:**

Original Contract:	\$ <u>247,345</u>	Previous Amendments Total:	\$ _____
		Previous Amendments Contingency Total:	\$ _____
Contingency Amount:	\$ <u>0.00</u>	Current Amendment:	\$ _____
		Current Amendment Contingency:	\$ _____

Contingency Amount requires specific authorization by Task Manager prior to release.

**Contract TOTAL → \$ 247,345**

↓ Please include funding allocation for the original contract or the amendment.

Task	Cost Code	Funding Sources	Grant ID	Amounts
ISF08	5556	_____	_____	\$ <u>180,345.00</u>
50608000	5556	_____	_____	\$ <u>42,000.00</u>
50708000	5556	_____	_____	\$ <u>25,000.00</u>
_____	_____	_____	_____	\$ _____

Original Board Approved Contract Date: <u>Pending</u>	Contract Start: <u>07/01/2007</u>	Contract End: <u>06/30/2010</u>
New Amend. Approval (Board) Date: _____	Amend. Start: _____	Amend. End: _____

**If this is a multi-year contract/amendment, please allocate budget authority among approved budget authority and future fiscal year(s)-unbudgeted obligations:**

Approved Budget Authority →	Fiscal Year: <u>2008</u> \$ <u>78,460</u>	Future Fiscal Year(s) – Unbudgeted Obligation →	\$ <u>168,885</u>
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Is this consistent with the adopted budget? ☐ Yes ☐ NoIf yes, which Task includes budget authority? ISF08If no, has the budget amendment been submitted? ☐ Yes ☐ No**CONTRACT MANAGEMENT****Please mark an "X" next to all that apply:**☐ Intergovernmental ☐ Private ☐ Non-Local ☒ Local ☐ Partly LocalDisadvantaged Business Enterprise: ☒ No ☐ Yes \_\_\_\_\_ %Task Manager: **Terrence J. McGuire**Contract Manager: **terrence J. McGuire**

Task Manager Signature

Date

Contract Manager Signature

Date

Chief Financial Officer Signature

Date

# **San Bernardino Associated Governments**

## **Professional Auditing Services**

### **Scope of Services**

This document describes the scope of auditing services requested by San Bernardino Associated Governments (SANBAG) as included in Section V of Request for Proposal 07-181. The firms were required to demonstrate their understanding of SANBAG's auditing requirements, their experience with various funding sources, their work plan implementation, and the qualifications and experience of staff assigned to the job. The firms were also required to demonstrate an understanding of bond covenants and the issuance of sales tax revenue bonds.

#### **V. Scope of Services**

##### **A. Auditing Standards to be followed**

The audit shall be performed so as to satisfy the audit requirements in accordance with the generally accepted government auditing standards set forth for financial audits in the General Accounting Office's (GAO) Government Auditing Standards (1994), the Single Audit Act of 1984, as amended, and U.S. Office of Management and Budget (OMB) Circular A-133 and OMB's Compliance Supplement titled Uniform Requirements for Grants to State and Local Governments.

The examination shall also include an audit of the County's Local Transportation Fund (LTF) and the State Transit Assistance Fund (STAF) in accordance with California Code of Regulations Section 6661 for LTF and Section 6751 for STAF.

##### **B. Reports to be issued**

Following the completion of the audit of the fiscal year's financial statements, the Auditor shall issue the following reports and letters:

1. Independent Auditor's report on Basic Financial Statements
2. Independent Auditor's Single Audit Report
3. Local Transportation Fund Financial and Compliance Report
4. State Transit Assistance Fund Financial and Compliance Report
5. Report on Applying Agreed Upon Procedures for Appropriations Limit Calculation
6. Audit Committee Letter
7. Management Letter (if required)

##### **C. Additional Considerations**

1. It is expected that the firm, which is selected, shall keep the Agency informed of new state and national developments affecting municipal and local government

finance. Additionally, reporting standards and trends including changes in federal/state grant program accounting and reporting requirements shall be communicated to the Agency.

2. SANBAG requires that the auditor's scope of service include up to 20 hours a year of consulting time. Should SANBAG require additional audits/services outside of the scope listed above, fees will be established at the time such services are determined to be necessary.

3. The auditor shall provide the Chief Financial Officer with periodic progress reports during the course of the fieldwork. These reports shall identify problems encountered or foreseen, deficiencies in work being performed by Agency staff, disagreements over the application of accounting principles and other items, which could result in delay of the audit work. The auditors shall observe the adequacy of the systems of internal control, accounting procedures and other significant observations.

4. The auditors should be prepared to attend at least one Administrative Committee meeting and one Board of Directors' meeting to present the reports and respond to any inquiries.

5. After the completion of the audit, the auditors will deliver seventy-five (75) bound copies and one PDF file of the final SANBAG Audit and forty (40) bound copies of the final LTF and STAF audits.

D. Working Paper Retention and Access to Working Papers

All working papers and reports must be retained, at the auditor's expense, for a minimum of three (3) years, unless the firm is notified in writing by SANBAG of the need to extend the retention period. The auditor is required to make working papers available, upon request, to the following parties or their designees:

1. San Bernardino Associated Governments
2. Parties designated by the federal or state government or by SANBAG as part of an audit quality review process
3. Auditors of entities of which SANGAG is a sub-recipient of grant funds
4. In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority  
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

## *Minute Action*

AGENDA ITEM: 9

**Date:** April 11, 2007

**Subject:** State and Federal Legislative Briefing

**Recommendation:** \*

1. Receive Report on State and Federal Legislative Issues; and
2. Adopt the following bill positions:
  - a. Support – AB 633 (Galgiani)
  - b. Support – AB 1499 (Garrick)
  - c. Support – SB 56 (Runner)
  - d. Support – SB 61 (Runner)
  - e. Support – SB 262 (Runner)
  - f. Support – SB 947 (Hollingsworth)

**Background:** State Legislative Report

### *Legislation*

Senate Concurrent Resolution (SCR) 16, which, if adopted, will codify the Gary Moon Memorial Interchange at Route 30/I-215. Ten cities and one County Board of Supervisors submitted copies of support letters to SANBAG (thank you for your support). At time of print of this agenda item, SCR 16 was set for hearing during the April 10<sup>th</sup> Senate Transportation and Housing Committee meeting. The SANBAG Director of Intergovernmental and Legislative Affairs, Jennifer Franco, was scheduled to testify in favor of this legislation.

During SANBAG's March Administrative Meeting, it was suggested to add housing and water issues to the list of targeted transportation bills SANBAG is currently monitoring. Staff recommends limiting the monitoring of housing and

*Approved*  
*Administrative Committee*

*Date:* \_\_\_\_\_

*Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*In Favor:* \_\_\_\_\_ *Opposed:* \_\_\_\_\_ *Abstained:* \_\_\_\_\_

*Witnessed:* \_\_\_\_\_

water bills to those that pertain to affordable housing, Proposition 1C funding for housing and emergency shelters, and Proposition 1E funding for flood prevention.

Staff also recommends SANBAG adopt the following positions:

**Support: AB 633 (Galgiani)** - This bill would create the Rail Safety and Traffic Mitigation Bond Act of 2007, which would state the intent of the Legislature to enact legislation providing for a general obligation bond act in the amount of \$500,000,000 to be submitted to the voters for approval in order to provide funding for a program to eliminate the most dangerous railroad-highway grade crossings in the state, as identified by the Public Utilities Commission, with funds to be allocated by the California Transportation Commission.

**Support: AB 1499 (Garrick)** - This bill would authorize the California Department of Transportation (Caltrans) to use the design-build procurement process for its state highway construction contracts. If passed, the result of this legislation will broaden current law that provides for Caltrans to use design-build procurement for up to 12 transportation projects.

**Support: SB 56 (Runner)** - This bill would declare the intent of the Legislature to authorize a demonstration program that would allow a careful examination of the benefits and challenges of using a design-build method of procurement for transportation projects. SB 56 provides that until January 1, 2016, certain state and local transportation entities may use a design-build process for contracting on transportation projects and transportation projects can be selected by the California Transportation Commission (CTC). This bill also specifies a labor compliance program, implementation reports to the Legislature and CTC, and bidding procedures.

**Support: SB 61 (Runner)** - Existing law authorizes the Department of Transportation and regional transportation agencies, as defined, until January 1, 2012, to enter into up to 4 comprehensive development lease agreements with public and private entities, or consortia of those entities, for construction of transportation projects that are primarily designed to improve goods movement. Under these provisions, tolls or user fees may be charged to users of those transportation facilities, except that tolls or user fees may not be charged to vehicles with 3 or fewer axles. The comprehensive development lease agreements must be submitted to the Legislature for approval or rejection. This bill would enact additional similar provisions without the above restrictions. The bill would provide a revised process for nominating and selecting candidate projects. The bill would authorize the department or regional transportation agency nominating a project to pay a stipend to proposers of a project under certain conditions. In addition to authorizing the charging of tolls or user fees on transportation facilities constructed under these new provisions, the bill would also authorize the department or regional transportation agencies to enter into agreements under which a private entity constructs a transportation project that is operated without the charging of a toll or user fee, but where the private entity

receives compensation in the form of a shadow toll or other type of payment. The bill would make other related changes.

**Support: SB 262 (Runner)** - Proposition 1B, approved by the voters at the November, 2006, general election enacts the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, which authorizes the issuance of \$19.925 billion of general obligation bonds for various transportation purposes, including \$2 billion to be deposited in the Trade Corridors Infrastructure Fund in the California Ports Infrastructure, Security, and Air Quality Improvement Account to be available, upon appropriation by the Legislature, for allocation by the California Transportation Commission to highway system and freight rail system improvements along federally designated trade corridors of national significance. This bill would require the commission, when allocating these funds to projects, to consider the impact of a project on goods movement and port operations in the Southern California region and the potential of a project to benefit the inland port concept in order to relieve congestion at and in the vicinity of the Port of Los Angeles and the Port of Long Beach.

**Support: SB 947 (Hollingsworth)** - The California Environmental Quality Act (CEQA) requires a lead agency to prepare an environmental impact report on a project that it proposes to carry out or approve that may have a significant effect on the environment, unless the project is exempt from the act. This bill would exempt from those CEQA requirements the expansion of an existing overpass, on-ramp, or off-ramp that is built on an easement or right-of-way under the control of a state or local transportation agency, or a city, county, or city and county. By imposing new duties on local governments with respect to determining whether that exemption is applicable to specified highway expansion projects, the bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

## **Federal Legislative Report**

### ***Federal Programs***

In May 2006, the U.S. Department of Transportation announced its National Strategy to Reduce Congestion on America's Transportation Network, a program U.S. Department of Transportation (DOT) believes will reduce congestion on the Nation's roads. One major component of the Congestion Initiative is the Urban Partnership Agreement ("UPA"). The U.S. DOT has issued a Notice soliciting proposals by metropolitan areas to enter into UPAs with the Department in order to demonstrate strategies with a combined track record of effectiveness in reducing traffic congestion. Applications are due April 30, 2007.

Please see the attached memorandum from Van Scoyoc Associates, SANBAG's federal advocates, for more information regarding this program.

Administrative Agenda Item  
April 11, 2007  
Page 4

***Financial Impact:*** No impact on SANBAG Budget; potential gains or losses may be experienced depending on outcome of legislative proposals.

***Reviewed By:*** This item is scheduled for review by the Administrative Committee on April 11, 2007.

***Responsible Staff:*** Jennifer Franco, Director of Intergovernmental and Legislative Affairs

Van Scoyoc Associates  
101 CONSTITUTION AVENUE, NW  
SUITE 600 WEST  
WASHINGTON, DC 20003

MEMORANDUM

**To: Jennifer Franco**

**FROM: STEVE PALMER  
PATRICK HOLTZ**

**DATE: MARCH 31, 2007**

**RE: DOT'S URBAN PARTNERSHIP PROGRAM**

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Program Summary

In May 2006, the U.S. Department of Transportation announced its *National Strategy to Reduce Congestion on America's Transportation Network*, a program DOT believes will reduce congestion on the Nation's roads. One major component of the Congestion Initiative is the Urban Partnership Agreement ("UPA"). While we have provided some background, access to additional information and applications can be found at: <http://www.fightgridlocknow.gov/upas.htm>

DOT has issued a Notice soliciting proposals by metropolitan areas to enter into UPAs with the Department in order to demonstrate strategies with a combined track record of effectiveness in reducing traffic congestion. To support congestion-reducing strategies adopted by the Department's urban partners, DOT will use discretionary funding under the –

- Intelligent Transportation System Operational Testing to Mitigate Congestion Program;
- Value Pricing Pilot Program; and
- Other discretionary grant, lending and credit support programs.

In addition, to the maximum extent possible, the Department will support its Urban Partners with regulatory flexibility and dedicated expertise and personnel. Applications are due April 30<sup>th</sup>.

Elements of the Urban Partnership Program

Under the Urban Partnership Program, DOT is seeking proposals from metropolitan areas that agree to implement a comprehensive policy response to urban congestion, including (a) a congestion pricing demonstration, (b) enhanced transit services, and (c) an increased use of telecommuting and flex scheduling, and (d) advanced technology deployments. DOT plans to select 1-5 "Urban Partners," and will support them with available financial resources, regulatory flexibility, and technical expertise.

**Tolling:** This is the key component of the Urban Partner Program. According to DOT, It involves broad applications of congestion pricing that can be implemented in the near-term. These could be networks of priced lanes that use *existing* highway lanes (to reduce time needed for

implementation); variable tolls on entire roadways – including toll roads and bridges, as well as existing toll free facilities; cordon charges to enter a congested area; and area-wide pricing involving charges on all roads within a congested area. Unlike the single-facility implementation projects and regional studies previously funded by DOT's *Value Pricing Pilot Program*, the Initiative is seeking significant reductions in congestion from *near-term* implementation on a broad scale.

***Transit:*** The second element includes more efficient and responsive public transit systems that tailor services specifically for rush-hour commuters. For example, free-flowing priced highway lanes can provide opportunities for Bus Rapid Transit and Express Bus services. Such services are flexible and cost-effective modes of public transportation, and provide viable commuting options for those who must travel during rush hours. They also have short timeframes for implementation, meaning that they can play a large role in reducing congestion immediately.

***Telecommuting:*** The third element of DOT's strategy involves commitments from major employers in the region to allow more of their employees to telecommute and work a flexible schedule. Flex-time policies can help stagger work schedules, decreasing the number of drivers during peak travel times.

***Technology & Operations:*** Finally, Urban Partnerships will utilize advanced technological and operational approaches to improve system performance, support regional efforts to expand the provision of real-time traveler information, improve traffic incident response, improve arterial signal timing, and reduce the obtrusiveness of highway construction work zones.

In return for their commitment to adopt innovative, system-wide solutions to traffic congestion, USDOT has committed to provide financial resources (including some combination of grants, loans, and borrowing authority), regulatory flexibility, and dedicated expertise and personnel. Potential funding sources include the Department's Value Pricing Pilot Program and Intelligent Transportation Systems Operational Testing to Mitigate Congestion Program.

###

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority  
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

## *Minute Action*

AGENDA ITEM: 10

**Date:** April 11, 2007

**Subject:** San Bernardino Associated Governments State and Federal Legislative Program

**Recommendation:\*** Review the 2007 Federal and State Legislative Programs.

**Background:** Each December/January, SANBAG undergoes a review process for its State and Federal Legislative Programs. The board has requested further review of the 2007 Legislative Programs.

Attached are the 2007 State and Federal Legislative Programs. The State and Federal Programs were previously discussed during SANBAG's January Administrative Committee and February's Board meeting. At February's board meeting, board members indicated further discussion was need on issues such as design-build, Colton Crossing and environmental exemptions on freeway corridors and interchanges.

**Financial Impact:** Funding to support the State and Federal Legislative Program is included within the adopted SANBAG FY07-08 Budget.

**Reviewed By:** This item was reviewed by the Administrative Committee on January 17, 2007 (*Meeting chaired by Lawrence Dale*) and by the Board of Directors on February 7, 2007 (*Meeting chaired by Dennis Hansberger*) and was recommended to be presented at the next Administrative Committee.

**Responsible Staff:** Jennifer Franco, Director of Intergovernmental and Legislative Affairs

\*

*Approved*  
*Administrative Committee*

*Date:* \_\_\_\_\_

*Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*In Favor:* \_\_\_\_\_ *Opposed:* \_\_\_\_\_ *Abstained:* \_\_\_\_\_

*Witnessed:* \_\_\_\_\_

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Attachments:  
ADM0704B1-JF.doc  
ADM0704B2-JF.doc  
50307000

# **San Bernardino Associated Governments 2007 State Legislative Program**

## **OVERALL OBJECTIVES**

1. Protect and enhance current funding levels.
2. Support increases in transportation revenues and funding sources that enhance SANBAG's ability to develop and deliver planned projects.
3. Maximize flexibility in the use of existing transportation revenues.
4. Streamline administrative and regulatory processes.

## **STATE LEGISLATIVE PROGRAM**

1. **Protect transportation funding levels for transportation programs.**
  - A. Protect existing highway and transit funds, including Proposition 42, Traffic Congestion Relief Program, Public Transportation Account and Transportation Development Act, against suspension, transfer or expenditure for non-transportation uses or for purposes other than those specified in law.
  - B. Support state budget and California Transportation Commission allocations to fully fund projects for San Bernardino County included in the State Transportation Improvement Program (STIP) and the Measure I Expenditure Plan.
  - C. Support and/or sponsor legislation to protect the statutory 1.5 percent of revenue cap on administrative fees levied by the Board of Equalization (BOE) for the collection and administration of county transportation sales tax measures.
  - D. Support legislative efforts to index the gas tax to an inflationary index or to the price of gasoline to ensure that state Highway Trust Fund revenues will not continue falling relative to total miles driven. Any indexing provisions approved at the state level should include a prohibition against the diversion of gas taxes collected from transportation purposes to general fund purposes. In addition, if the index is tied to the price of gasoline, SANBAG supports a statutory cap and floor as part of the indexing provision to provide a consistent, predictable revenue stream and protect against significant tax increases due to market fluctuation on the price of gasoline.
  - E. Support full funding of the regional programming process to provide for regional determination and programming for the use of all current funding sources and to provide total flexibility for all current and future STIP programs.
  - F. Support state policies that assure timely allocation of transportation revenue, including allocations of new funds available to the STIP process as soon as they are available.

- G. Continue to support AB 2766 vehicle license fee funding in the South Coast Air Basin, the South Coast Air Quality Management District (SCAQMD), to the cities and the Mobile Source Air Pollution Reduction Review Committee (MSRC); support MSRC's independence as a committee.
  - H. Support legislation or the development of administrative policies to allow a program credit for local funds spent on accelerating STIP projects through right-of-way purchases, or environmental and engineering consultant efforts.
  - I. Support legislation that will allow the state to advance and/or loan funding to local agencies for projects that are funded through sales tax programs but delayed due to cash flow problems.
  - J. Support current local program funding and flexibility of the State's Transportation Demand Management program.
  - K. Support legislation and/or budgetary actions to assure a fair share of State revenues of intercity rail (provided to Amtrak, Metrolink or other operators) funding for Southern California and San Bernardino County.
  - L. Support legislation that ensures equity of benefit from the investment of State passenger rail funds to all passenger rail lines including commuter rail systems.
  - M. Oppose any proposal that could reduce San Bernardino County's opportunity to receive transportation funds, including diversion of state transportation revenues for other purposes. Fund sources include, but are not limited to, the State Highway Account (SHA), Public Transit Account (PTA), and Transportation Development Act (TDA) and any ballot initiative sources.
- 2. Support increases in transportation revenues and funding sources that enhance the ability of SANBAG to implement their transportation programs and plans.**
- A. Support guidelines that maximize SANBAG's ability to receive the highest distribution possible of available funding authorized through Proposition 1B.
  - B. In support of the 5-County Joint Venture - representing the five Southern California County Transportation Commissions, the Southern California Association of Governments (SCAG), and the Los Angeles Economic Development Commission (LAEDC), as well as private sector companies, including the railroads - to support legislative efforts to create a regional goods movement program currently referred to as the "West Coast National Freight Gateway Program."
  - C. Support or seek legislation and administrative financing/programming policies and procedures to assure an identified source of funding and an equitable distribution of the funding for bus and rail services in California.
  - D. Seek legislation to assure that dedicated state intercity rail funding is allocated to the regions administering each portion of the system and assure that funding is distributed on an equitable basis.

- E. Support or seek legislation to assure a dedicated source of funding, other than the State Highway Account for local street and road maintenance and repairs.
- F. Support legislation to provide funding for innovative, intelligent/advanced transportation, goods movement, and air quality programs which relieve congestion, improve air quality and enhance economic development.
- G. Support legislation creating the Passenger Rail Improvement, Safety and Modernization (PRISM) program so long as funding comes from new sources of revenue.
- H. Support current local program funding and flexibility of mobility projects, such as Freeway Service Patrol (FSP), ridesharing and call boxes.

**3. Maximize flexibility in the use of existing transportation revenues.**

- A. Seek a fair share for San Bernardino County of any state discretionary funding made available for transportation grants or programs.
- B. Support legislative and/or administrative efforts to improve flexibility with the use of GARVEE bonds, AB 3090 financing, and/or other available financing mechanisms to ensure that SANBAG is able to fully leverage state and federal transportation funds during the state's current fiscal crisis.
- C. Support legislation to enable county transportation commissions to utilize design-build and design-sequencing for the design and construction of transportation capital improvements to maximize funding and ensure greater efficiency and effectiveness for project delivery.
- D. Support legislation to ensure that funding for transit operations is commensurate with existing and new demands placed on public transit by air quality and congestion management programs, CalWORKS (welfare to work reform) the American with Disabilities Act, including the use of social service funding sources.
- E. Support income tax benefits or incentives that encourage use of alternative fuel vehicles and alternative modes of transportation without reducing existing transportation funding levels. Monitor and, where appropriate, support studies of market-based pricing measure to relieve traffic congestion, improve air quality and/or fund transportation alternatives.
- F. Support legislation to finance cost effective conversion of public transit fleets to alternative fuels.
- G. Work with the State Administration to develop a formal State-level coordination effort with various social service programs to identify transportation needs and funding opportunities for the provision of social service transportation.

**4. Streamline administrative and regulatory processes.**

- A. Support legislation and/or administrative reforms to enhance Caltrans project delivery, such as simultaneous Environmental Impact Report (EIR) and engineering studies, and a reasonable level of contracting out of appropriate activities to the private sector.
- B. Support efforts to simplify and improve the local administration of Transportation Development Act Funds.

# **San Bernardino Associated Governments 2007 Federal Legislative Program**

## **OVERALL OBJECTIVES**

1. Protect and enhance current funding levels for transportation programs.
2. Protect and enhance flexibility in use of transportation revenue.
3. Reduce or eliminate costly and duplicative administrative and regulatory requirements.

## **FEDERAL LEGISLATIVE PROGRAM**

1. **Protect and enhance current funding levels for transportation programs.**
  - A. Support legislation to secure adequate budget appropriations for highway, bus, rail, air quality and mobility programs in San Bernardino County. Support efforts to bring transportation appropriations to authorized levels.
  - B. Seek a more equitable appropriation of highway trust funds for donor states, which includes California, as well as a fair share for San Bernardino County of any Federal funding made available for transportation programs and projects.
  - C. Support efforts to increase Federal Transit and Highway program funding via utilization of the highway trust fund balance.
  - D. Support legislative efforts to index the gas tax to an inflationary index or to the price of gasoline to ensure that Federal Highway Trust Fund revenues will not continue falling relative to total miles driven. Any indexing provisions approved at the Federal level should include a prohibition against the diversion of gas taxes collected from transportation purposes to general fund purposes. In addition, if the index is tied to the price of gasoline, SANBAG supports a statutory cap and floor as part of the indexing provision to provide a consistent, predictable revenue stream and protect against significant tax increases due to market fluctuation on the price of gasoline.
  - E. Seek legislation to correct the reduction to the Federal Highway Trust Fund (HTF) due to the Federal subsidy of ethanol-based fuels, as well as, to compensate California's reduced HTF apportionment level due to the implementation of ethanol-blended fuel in 2003.
  - F. Support continued Federal commitment of funds to support public transit, to assure that California and the western states receive a fair share of the AMTRAK funding resources as compared to the North East Corridor.
  - G. Seek specialized funding for goods movement projects of international and national significance that are beyond the funding ability or responsibility of local and state transportation programs and budgets, including the ability to levy locally administered fees to mitigate the costs resulting from the impact of goods movement on local transportation infrastructure, i.e. a state and/or regional container fee.

- H. In support of the 5-County Joint Venture - representing the five Southern California County Transportation Commissions, the Southern California Association of Governments (SCAG), and the Los Angeles Economic Development Commission (LAEDC), as well as private sector companies, including the railroads - to support legislative efforts to create a regional goods movement program currently referred to as the "West Coast National Freight Gateway Program."
- I. Seek funding for airport ground access and other airport development needs in San Bernardino County.
- J. Seek continued funding for the construction of the Inland Empire Transportation Management Center (TMC) for congestion mitigation purposes, as well as Federal funding to provide for enhance homeland security/emergency operations services as an additional component of the center's functionality.

**2. Protect and enhance flexibility in use of transportation revenue.**

- A. Support legislation that will modify federal project development requirements for transit projects to make them more consistent with the process employed for highway projects.
- B. Support legislation to exempt commuter rail services operating within existing railroad right-of-way from federal new start and alternative analysis requirements in order to utilize Federal funding.
- C. Support efforts to pursue funds to facilitate timely conversion of public sector fleets to alternative fuels to meet Federal fleet conversion mandates.
- D. Support tax benefits and/or incentives for transportation demand management programs and alternative fuel programs to promote the use of alternate modes of transportation.
- E. Seek funding for Alameda Corridor East improvement projects, which includes the Freight Corridor generally described as the Union Pacific Railway and the Burlington Northern Santa Fe Railway Mainline tracks from East Los Angeles (terminus of the Alameda Corridor) through Los Angeles, Orange, Riverside, and San Bernardino Counties. Support increased federal funding opportunities for San Bernardino and Riverside Counties to access these funding sources. Seek continued federal funding of Maritime Administration studies focusing on an "Inland Rail Port" in San Bernardino County and Riverside County.
- F. Support legislation that ensures coordination of transportation and social service agency funding (i.e. Departments of Aging, Rehabilitation, and Welfare).
- G. Support legislative or administrative policies that promote a "regional" approach to airport development and usage of Southern California Logistics, San Bernardino International, and Ontario International airports and the March Joint Use Airport.

**3. Reduce or eliminate costly and duplicative administrative and regulatory requirements.**

- A. Support legislation and/or administrative reforms that result in cost and time savings to environmental clearance processes for transportation construction projects.
- B. Work with the Administration and the San Bernardino Congressional delegation to reach an equitable resolution to the Federal Highway Administration (FHWA) retroactive interpretation of Americans with Disabilities Act (ADA) compliance guidelines that would require the use of alternative or restricted funding for costly curb-ramp upgrades within the boundaries of all federally-aided projects. Specifically, would seek an exemption for Congestion Mitigation and Air Quality (CMAQ) projects that do not necessitate ground alteration or disturbance, and which funding is specifically earmarked for such purposes, including wireless technology and traffic synchronization.
- C. Oppose legislative changes to alter the formula by which Congestion Management and Air Quality (CMAQ) funds are allocated to states; specifically, attempts to change the weighting factors assigned to nonattainment areas for the purpose of determining each state's share of CMAQ funds, as well as to assure that the funding continues to be allocated directly to the transportation commission.
- D. Support administrative or legislative action to ensure consistency among the Federal congestion management and the State's Congestion Management Program requirements.
- E. Monitor and, where appropriate, support studies of market-based pricing measures to relieve traffic congestion, improve air quality and/or fund transportation alternatives.
- F. Seek Federal authorization allowing states, where appropriate to pursue options to privatize various aspects of transportation to increase the efficiencies and effectiveness of their available resources through private sector participation.
- G. Due to the elimination of Federal transit operating subsidies, support legislation to also eliminate Federal requirements and regulations regarding transit operations.
- H. Support legislation and/or administrative reforms to enhance Caltrans project delivery, such as simultaneous Environmental Impact Report (EIR) and engineering studies, and a reasonable level of contracting out of appropriate activities to the private sector.
- I. Continue to streamline Federal reporting/monitoring requirements to ensure efficiency and usefulness of data collected and eliminate unnecessary and/or duplicative requirements.

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority  
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

## *Minute Action*

AGENDA ITEM: 11

**Date:** April 11, 2007

**Subject:** Transportation Development Act (TDA) Claimant Audit Services

**Recommendation:**\* Approve Amendment No. 3 to Contract 06-008 with Miers & Miers CPA, increasing the contingency amount by \$20,000 to provide extra work performed for the years ending June 30, 2005 and 2006, for a new contract authority of \$262,278 as identified in the Financial Impact Section.

**Background:** The Board of Directors, at their August 3, 2005 meeting approved the selection of Miers & Miers, CPA to perform the fiscal and compliance audits for all TDA Claimants and Measure I Pass-Through recipients for Fiscal Years 2005, 2006 and 2007 with the ability to renew for two additional years. The current Letter of Engagement was approved by the Board of Directors in June 2006.

Pursuant to PUC Section 99245, SANBAG, as the regional transportation agency, is responsible for ensuring that all claimants to whom an allocation of TDA funds has been made submit an annual certified fiscal audit of the funds received,. The contract amount did not contain sufficient authority for unforeseen or changed circumstances that were encountered during audits the Victor Valley Transit Authority's (VVTA) and Mountain Area Regional Transit Authority's (MARTA). The approved Letter of Engagement provides that cost for additional work is based on actual time spent at standard hourly rates plus direct out-of-pocket expenses. The Letter of Engagement remains unchanged; however, this item seeks an amendment to increase the contract contingency amount by \$20,000 to cover additional cost incurred for the VVTA & MARTA audits.

\*

*Approved*  
*Administrative Committee*

*Date:* \_\_\_\_\_

*Moved:*

*Second:*

*In Favor:*

*Opposed:*

*Abstained:*

*Witnessed:* \_\_\_\_\_

This year the total number of audits required under the contract is fifty-three; twenty-three are funded with TDA Administrative funds.

**Financial Impact:** This item is consistent with the FY 2006-2007 budget. The amendment will increase the contract contingency amount for TDA Audits by \$20,000, Task No. 50207000. This amendment increases the total contract authority to \$262,278. Funding source for this amendment is Local Transportation Fund – Administration Funds.

**Reviewed By:** This item is scheduled for review by the Administrative Committee on April 11, 2007.

**Responsible Staff:** Michael Bair, Director of Transit and Rail Programs  
Deborah Barmack, Director of Management Services  
Victoria Baker, Senior Transit Analyst

**SANBAG Contract No. 06-008-03**

by and between

San Bernardino Associated Governments

and

Miers & Miers, LLP, CPA

for

TDA & Measure I Pass-Through Recipients and Small Transit Operators Audits

**FOR ACCOUNTING PURPOSES ONLY**

<input checked="" type="checkbox"/> Payable	Vendor Contract # _____	Retention:	<input type="checkbox"/> Original
<input type="checkbox"/> Receivable	Vendor ID <u>MM6</u>	<input type="checkbox"/> Yes _____ % <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Amendment

Notes:

Original Contract:	\$ <u>101,640</u>	Previous Amendments Total:	\$ <u>119,598</u>
		Previous Amendments Contingency Total:	\$ <u>15,980</u>
Contingency Amount:	\$ <u>5,060</u>	Current Amendment:	\$ _____
		Current Amendment Contingency:	\$ <u>20,000</u>

Contingency Amount requires specific authorization by Task Manager prior to release.

**Contract TOTAL → \$ 262,278**

↓ Please include funding allocation for the original contract or the amendment.

Task	Cost Code	Funding Sources	Grant ID	Amounts
<u>50207000</u>	<u>5556</u>	<u>LTF - Administration</u>	_____	\$ <u>20,000</u>
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____

Original Board Approved Contract Date: <u>8/3/05</u>	Contract Start: <u>8/3/05</u>	Contract End: <u>6/2/08</u>
New Amend. Approval (Board) Date: <u>5/2/07</u>	Amend. Start: <u>--</u>	Amend. End: <u>6/30/08</u>

**If this is a multi-year contract/amendment, please allocate budget authority among approved budget authority and future fiscal year(s)-unbudgeted obligations:**

Approved Budget Authority →	Fiscal Year: <u>2006/2007</u> \$ <u>20,000</u>	Future Fiscal Year(s) – Unbudgeted Obligation →	\$ _____
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Is this consistent with the adopted budget? ☒ Yes ☐ No

If yes, which Task includes budget authority? 50207000

If no, has the budget amendment been submitted? ☐ Yes ☐ No

**CONTRACT MANAGEMENT**

**Please mark an "X" next to all that apply:**

☐ Intergovernmental ☒ Private ☐ Non-Local ☐ Local ☐ Partly Local

Disadvantaged Business Enterprise: ☐ No ☒ Yes Veteran%

Task Manager: Michael Bair

Contract Manager: Victoria Baker

Michael Bair 4-3-07  
Task Manager Signature Date

Shahar Rahman Darnay 4-3-07  
Task Manager Signature Date

S. J. Miers 4/3/07  
Chief Financial Officer Signature Date

Victoria L Baker 4-3-07  
Contract Manager Signature Date

Filename: A06008-3-vlb.doc

## SANBAG Acronym List

1 of 2

AB	Assembly Bill
ACE	Alameda Corridor East
ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
APTA	American Public Transportation Association
AQMP	Air Quality Management Plan
ATMIS	Advanced Transportation Management Information Systems
BAT	Barstow Area Transit
CAC	Call Answering Center
CALACT	California Association for Coordination Transportation
CALCOG	California Association of Councils of Governments
CALSAFE	California Committee for Service Authorities for Freeway Emergencies
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTA	California Transit Association
CTAA	Community Transportation Association of America
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
DMO	Data Management Office
DOT	Department of Transportation
E&H	Elderly and Handicapped
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
FEIS	Final Environmental Impact Statement
FHWA	Federal Highway Administration
FSP	Freeway Service Patrol
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HOV	High-Occupancy Vehicle
ICMA	International City/County Management Association
ICTC	Interstate Clean Transportation Corridor
IEEP	Inland Empire Economic Partnership
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
IIP/ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JARC	Job Access Reverse Commute
LACMTA	Los Angeles County Metropolitan Transportation Authority
LNG	Liquefied Natural Gas
LTF	Local Transportation Funds
MAGLEV	Magnetic Levitation
MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAB	Mojave Desert Air Basin
MDAQMD	Mojave Desert Air Quality Management District
MIS	Major Investment Study
MOU	Memorandum of Understanding

## SANBAG Acronym List

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MPO	Metropolitan Planning Organization
MSRC	Mobile Source Air Pollution Reduction Review Committee
MTP	Metropolitan Transportation Plan
NAT	Needles Area Transit
OA	Obligation Authority
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PA&ED	Project Approval and Environmental Document
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PPM	Planning, Programming and Monitoring Funds
PSR	Project Study Report
PTA	Public Transportation Account
PVEA	Petroleum Violation Escrow Account
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RFP	Request for Proposal
RIP	Regional Improvement Program
ROD	Record of Decision
RTAC	Regional Transportation Agencies' Coalition
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SB	Senate Bill
SAFE	Service Authority for Freeway Emergencies
SANBAG	San Bernardino Associated Governments
SCAB	South Coast Air Basin
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCRRA	Southern California Regional Rail Authority
SED	Socioeconomic Data
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SOV	Single-Occupant Vehicle
S RTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCM	Transportation Control Measure
TCRP	Traffic Congestion Relief Program
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEA-21	Transportation Equity Act for the 21 <sup>st</sup> Century
TIA	Traffic Impact Analysis
TMC	Transportation Management Center
TMEE	Traffic Management and Environmental Enhancement
TOC	Traffic Operations Center
TOPRS	Transit Operator Performance Reporting System
TSM	Transportation Systems Management
USFWS	United States Fish and Wildlife Service
UZAs	Urbanized Areas
VCTC	Ventura County Transportation Commission
VVTA	Victor Valley Transit Authority
WRCOG	Western Riverside Council of Governments

# ***San Bernardino Associated Governments***



## **MISSION STATEMENT**

To enhance the quality of life for all residents, San Bernardino Associated Governments (SANBAG) will:

- Improve cooperative regional planning
- Develop an accessible, efficient, multi-modal transportation system
- Strengthen economic development efforts
- Exert leadership in creative problem solving

To successfully accomplish this mission, SANBAG will foster enhanced relationships among all of its stakeholders while adding to the value of local governments.

Approved June 2, 1993  
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